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Caledonia, MI 49316

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August 7, 2024

Gaines Township Board of Trustees
8555 Kalamazoo Ave SE
Caledonia, MI 49316

RE: August 12, 2024, Township Board Meeting

Township Board Members:

Greetings! I hope that you have been enjoying this beautiful summer.

The agenda for the August Board meeting is not overwhelming. There will be one scheduled speaker and it will be the annual update from the Kent District Library.

You will be asked to consider just one item from the Planning Commission this month. The item is a lot line adjustment in the Monte Vista plat. The bid process has taken place for the Dutton Cemetery expansion project. This item has been added to the agenda. You will also be presented with information about a candidate for the Fire Marshall position. This position has been open for several months and it would be very helpful to get it filled.

Township Staff received a request for a liquor license for a special event that will be taking place in the Township. The Personnel Committee is recommending identity and fraud protection as an employee benefit.

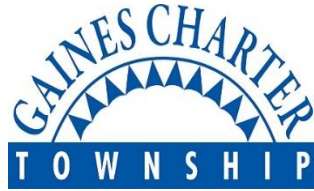
I have added the allocation for the final ARPA funds as a reminder that you will need to do that before the end of the year. You will also be asked to consider setting the public hearing for the Public Safety Special Assessment at the September meeting.

If you should have any questions about any of these items, please don't hesitate to reach out to me.

Best regards,

Roderick J. Weersing

Rod Weersing
Township Manager



CHARTER TOWNSHIP OF GAINES
MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316
Township Board of Trustees Meeting
PRELIMINARY AGENDA
MONDAY – August 12, 2024
Time: 7:00PM

- 1. Opening Prayer ~ Supervisor DeWard**
- 2. Pledge of Allegiance**
- 3. Call to Order and Attendance ~**
- 4. Declaration of Conflict of Interest**
- 5. Review of Consent Agenda ~ *items must be removed from the consent agenda in order to be discussed***
- 6. Approval of Agenda**
- 7. Communications ~ Informational items ~ *letters, reports, updates, etc.***
 - a. Building Department July 2024 Revenue Report**
 - b. July 2024 CFD run report**
 - c. July 2024 DFD run report**
 - d. July 2024 Community Policing Officer's Report**
- 8. Scheduled Speakers**
 - a. Kent District Library Annual Report**
- 9. Public Comments – *Public may speak regarding anything on the agenda which is NOT scheduled for a public hearing (comments limited to 3 minutes per speaker)***
- 10. Public Hearings**
- 11. Consent Agenda:**
 - a. Minutes – July 8th and July 22nd draft minutes**
 - b. Check Registers for month of July 2024**
 - i. General Fund (101): \$117,357.82
 - ii. Public Safety SAD (205): \$162,891.03
 - iii. Building Inspections (549): \$ 28,544.31
 - iv. Water and Sewer (590 & 591): \$ 39,579.05
 - TOTAL OF ALL FUNDS: \$348,372.21**

Highlighted items will be provided at the meeting. Staff has been busy with prepping for National Night out.

c. Treasurer's Report

12. New Business

- a. Consider ~ Monte Vista Plat Lot Line Adjustment Request**
- b. Consider ~ Dutton Cemetery Expansion Project**
- c. Consider ~ Hiring of Deputy Fire Chief of Prevention/Fire Marshall**
- d. Consider ~ Special Event Liquor License Request**
- e. Consider ~ Identity and Fraud Protection**
- f. Consider ~ Allocation of ARPA Funds**
- g. Consider ~ Set public hearing regarding Public Safety Special Assessment**
- h. Informational ~ Deputy Jason VanderMolen**

13. Public Comments ~ *On any topic (comments limited to 3 minutes per speaker)*

14. Manager's Comments

15. Supervisor's Comments

16. Trustee's Comments

NEXT SCHEDULED BOARD OF TRUSTEES MEETING: September 9, 2024

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

****Preliminary Agenda – Subject to Change****



Revenue Breakdown Report

Page: 1 of 25

08/01/2024

Filter: All Records, Transaction.DateToPostOn Between 7/1/2024 12:00:00 AM AND 7/31/2024 11:59:59 PM

Unit Totals		
Unit Name	Records	Revenue
	191	64,234.75
TOTAL	191	64,234.75

Record Type Totals		
Unit:	Records	Revenue
Permit	191	64,234.75
UNIT TOTAL:	191	64,234.75

Record Type Breakdowns		
Unit:		
Record Type: Permit	Records	Revenue
Building	40	34,973.00
Deck	4	560.00
Electrical	32	4,771.00
Irrigation Meter	1	90.00
Mechanical	68	13,326.75
Mobile Home Building	1	130.00
Plumbing	30	9,054.00
Residential Roofing	11	990.00
Storm Drain	2	170.00
Water Heater Replacement	2	170.00
TOTAL:	191	64,234.75

2023

Community Report



Kent
District
Library





KDL is honored to receive the Jerry Kline Community Impact Prize. Nationally awarded by *Library Journal*, the honor recognizes a public library as a vital community asset. KDL's application highlights the library's engagement with local municipalities, sustainable operations, and robust array of library programs and services.

We exist to further all people.

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There are a million things I love about Kent District Library. I love our authenticity, our passion, our work ethic. But if I had to choose my favorite thing about KDL, it would be that we lead with our heart. We really do. Many businesses have to focus on sales, inventory and product development, but we have the luxury of working as hard as we can to connect our hearts with the hearts of those we serve. It is a huge honor and a huge responsibility.

2023 was a big year for us at KDL. Passing our operating millage with overwhelming support means so much for the community. No matter what happens in your life or in our world during the next 15 years, one thing is certain... you will have a library in your community ready to meet your needs and make you feel welcome.

We celebrated some great accomplishments this past year – revamping our 1,000 Books Before Kindergarten program, issuing over 20,000 new library cards, launching a Picture Book CORE Collection, adding an Express Library at the Grattan Township Offices – but our most meaningful successes came from the connections we made with people. KDL staff members shared stories, laughs and book recommendations with people. They were and always will be a friendly face, a source of comfort and a listening ear to so many.

Kent District Library serves as a “third place” in the community, a place where people feel they belong when they are not at home or work, where people can gather, learn and connect. A record number of people attended our programs in 2023, highlighting the value of free entertainment and education. We provide a welcoming environment that transcends so many boundaries, fostering a sense of belonging and community.

No matter who you are, no matter what you believe, no matter where you came from, you are welcome here.



Come connect with us,

Lance Werner
Executive Director

2023 at a Glance

JANUARY

- **Let It Snow returned.** Over 3,700 participants read books from various reading categories and over 2,700 completed the program and earned a free mug.
- **KDL celebrated a record-breaking one million digital book checkouts in 2022.** This milestone illustrated the continued growth in and importance of KDL lending digital ebooks and audiobooks.

FEBRUARY

- **Winners of the 11th annual Write Michigan Short Story Contest were announced.** Over 1,200 writers from across the state entered the contest.
- **KDL began accepting entries for the annual Write Michigan Teen Poetry Contest,** open to teens in grades 6-12 living in Kent County. It is a great opportunity for teens to share their writing and win a cool prize.

MARCH

- **The Grand Rapids Chamber partnered with Kent District Library to support minority business growth.** The partnership supports connection to resources and expansion of collaborative workspaces.

- **KDL celebrated new play spaces with the “Find Your Knook Challenge.”** Families were invited to submit pictures of their children in one of the new WonderKnook playspaces for a chance to win a prize. The interactive WonderKnook playspaces contain unique materials, toys and activities intentionally designed to help young children get ready to read and learn.

APRIL

- **Grattan Twp. announced the new Express Library to bring KDL services closer to home for residents.** With the Express Library, patrons can check out and return items at their convenience.
- **The KDL Lab Expo took place at the Grandville Branch.** KDL Lab showcased a variety of STEAM experiences and partnered with local STEAM experts to provide hours of challenges and pure STEAM fun.

MAY

- **Community Engagement Manager Sara Proaño received a prestigious “Mover and Shaker” Award from Library Journal.**
- **The Talking Book and Braille Center celebrated its 50th anniversary and launched new technology.** TBBC now offers Braille eReaders to patrons.

JUNE

- **Patrons of all ages embarked on a Summer Wonder journey of reading, learning and exploring through the great outdoors!** KDL teamed up with Kent County Parks to offer a spectacular summer of outdoor discovery, scavenger hunts, reading, STEAM activities and lots of fun for everyone.
- **KDL Executive Director Lance Werner was named the 2023 winner of ALA’s Ernest A. DiMattia Award for Innovation and Service to Community and Profession.** The award recognizes a librarian who demonstrates leadership in anticipating emerging trends in services, products and technologies that will enhance the library’s position in its community.
- **By popular demand, KDL expanded its CORE Collection to include picture books.** The Picture Book CORE Collection, available at all KDL branches, consists of 100 of the top circulating, perennially popular titles KDL has to offer. No holds are allowed, so you are practically guaranteed to find a good read.
- **KDL partnered with Feeding America of West Michigan to provide summer meals at 15 KDL branches and the Bookmobile.** Lunches for students ages 2-18 (or up to age 26 for people with disabilities) were available Monday through Friday at various times for no cost.

JULY

- **The Kelloggsville Branch, located in Kelloggsville High School, turned five!** The branch celebrated with a Birthday Bash that included snacks, balloon animals, crafts, games, library and Bookmobile tours, and even a foam party!
- **As part of Summer Wonder, KDL teamed up with Kent County Parks to present “Find Curi!”** Families went on an outdoor scavenger hunt through local parks to find Curi, KDL’s Summer Wonder mascot.
- **StoryWalks were available at three local parks.** StoryWalk® encourages kids (and adults!) to enjoy reading and the outdoors at the same time. Walk along, read along... just follow the signs!

AUGUST

- **Summer Wonder success!** Over 20,000 people participated, with over 18,000 completing the challenge.
- **Live phone interpreting services are now offered in more than 200 languages, ensuring greater access to KDL collections, programs and services.** Through this new over-the-phone service, patrons who speak languages other than English are now able to connect with KDL staff members.

SEPTEMBER

- **The 12th annual Write Michigan Short Story Contest began accepting entries.** This statewide contest gives Michigan writers of all ages the chance to get published and win cash prizes.
 - **KDL Vibes Fest was held at the Cascade Twp. Branch.** The music festival featured West Michigan artists from the KDL Vibes Collection.
 - **Christine Beachler and Early Bird Books were awarded with the 2023 Literacy Champion Awards.** Beachler, a Media Center Specialist at Lowell Area Schools, received the individual award, and Early Bird Books received the organization award.
 - **A programming series on mental wellness was offered in partnership with Wedgwood Christian Services and other mental health providers.**
- ## OCTOBER
- **Kent District Library and World Affairs Council of Western Michigan presented Voices of Indigenous Peoples for Community and Healing,** a free program series for adults. The series shed light on challenges facing indigenous groups and the work done to maintain and advocate for their cultural and political identity.
 - **A revamped 1,000 Books Before Kindergarten program was launched** to help children fall in love with reading and prepare them for school. The updated program introduces an online tracking option, includes a book with early literacy activities and features Michigan woodland animals.

NOVEMBER

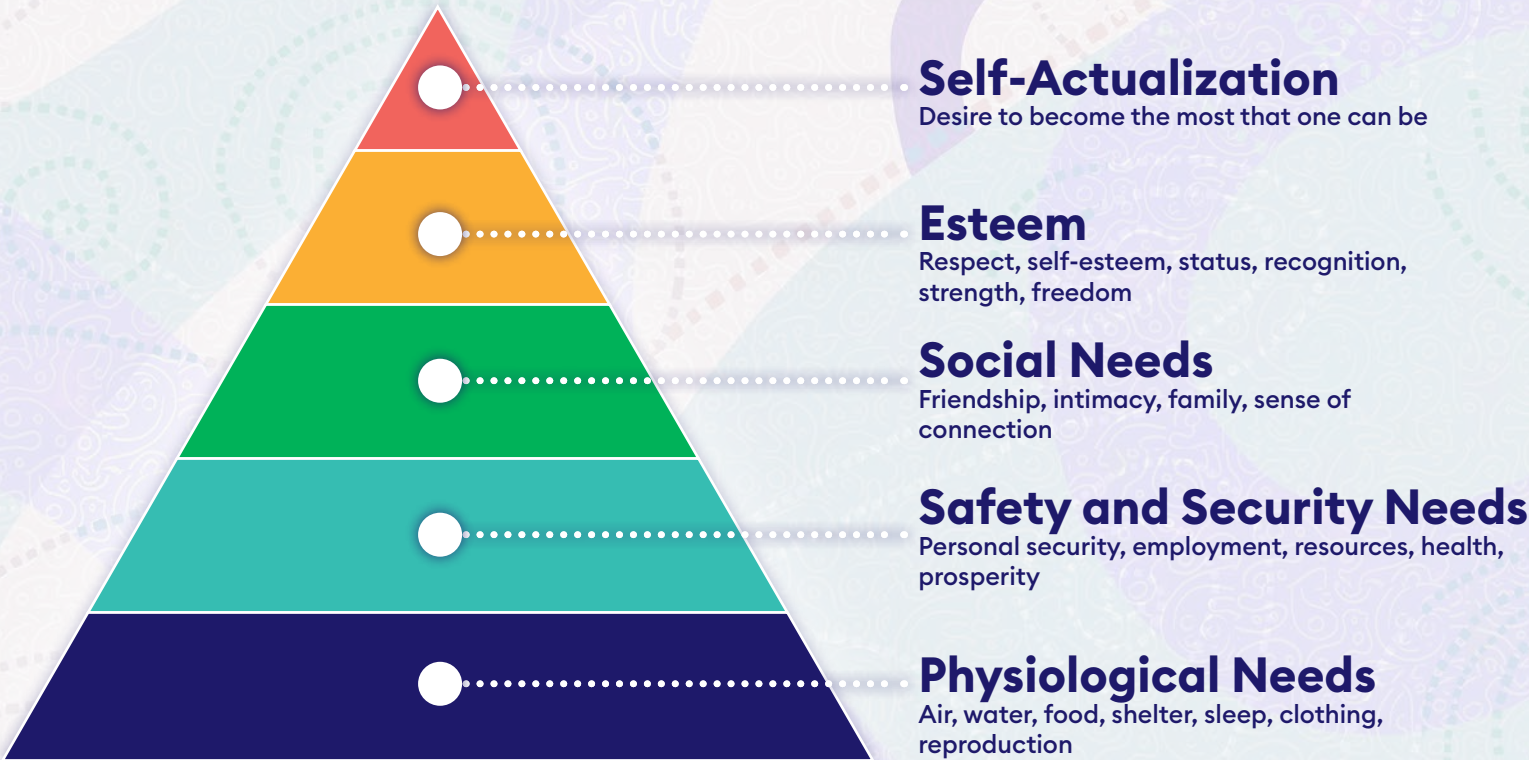
- **Voters overwhelmingly approved KDL’s millage renewal with a 76.9% acceptance rate.** Voters approved the new, lower rate of 1.1 mills, which reflects a reduction of 10.9% off KDL’s previous millage rate of 1.2355 mills.
- **Kent District Library won the 2023 Jerry Kline Community Impact Prize.** KDL plans to reinvest \$250,000 in prize money into the community in two different ways – by supporting library expansion projects and establishing a scholarship fund.
- **The 12th annual Write Michigan Short Story Contest closed with over 1,150 entries.**

DECEMBER

- **The Let It Snow Reading Club returned.** Adults and teens (ages 11+) who read or listen to six books from the Let It Snow reading categories between December 1 and February 29 earn a collectible Let It Snow mug.
- **On the Same Page, a community reading initiative, was announced.** The program brings people together around one book, *Tom Lake* by Ann Patchett, and will end with a celebratory “Meet the Author” event.

Meeting Needs: Many Ways, Many People

Join us on a journey through the transformative impact of KDL over the past year. Our **Community Report** serves as a testament to our unwavering commitment to meeting the diverse needs of our community, and this year, we draw inspiration from Abraham Maslow's Hierarchy of Needs – a psychological framework that resonates profoundly with our mission.



At the foundation of Maslow's pyramid lies the **physiological needs** essential for survival. KDL, much like a wellspring of knowledge, addresses this fundamental tier by providing a haven for learning and exploration in addition to providing essential needs for individuals.



Gather 2 Grow summer meal program – We partnered with Feeding America to serve over 20,000 meals to children in 2023.



Shelter – The library is a haven for people who are unhoused or experiencing power outages or extreme temperatures.

Hygiene lockers – Every KDL branch has a hygiene locker stocked with items like tampons, deodorant, oral hygiene products and more. People can take what they need.



Our **comprehensive collection** of resources, from books and digital media to expertly curated programs, serves as the lifeblood that nourishes the minds of our patrons.



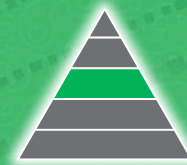
Moving upward, we delve into the **safety and security needs** crucial for personal well-being. The library is not merely a repository of information; it is a sanctuary for our community. With a commitment to fostering an inclusive and welcoming environment, we strive to ensure that everyone feels secure in their pursuit of knowledge, free from judgment or discrimination in addition to seeking socio-economic advancement.



WonderNook Playspaces – Available at all 20 branches, these interactive playspaces contain unique materials, toys and activities intentionally designed to help young children get ready to read and learn.



Economic stability initiatives – KDL teams up with community partners to create initiatives and programming for the head of household to break the cycle of poverty. To promote financial stabilization, KDL has focused on five pillars: entrepreneurship, career exploration, adult education, job attainment and professional development.



As we ascend the pyramid, we encounter the **social needs** that bind us together. KDL serves as a social nexus – a space where connections are forged and ideas are exchanged. Our innovative programs and collaborative initiatives foster a sense of belonging, reinforcing the library as a communal anchor that transcends socio-economic and cultural boundaries.

World Affairs Council of Western Michigan Partnership – KDL partners with WACWM each year to present a programming series to help attendees engage thoughtfully with the world. The 2023 series focused on voices of indigenous people.

Concerts for the Community – This program provides families who would otherwise not have access, due to financial barriers, an opportunity to enjoy and be inspired by the Fifth Third Bank Summer Concerts at Frederik Meijer Gardens & Sculpture Park.

Storytimes – These programs are designed to promote early literacy skills and help young children fall in love with books and reading. Storytimes are available in multiple languages, including American Sign Language.



Over-the-Phone Interpretation (OPI) service – OPI is available in over 250 languages.



Grattan Express Library – The Grattan Township Express Library is a self-serve library collection that offers books, movies and games for checkout.



The **esteem needs**, which Maslow places near the pinnacle, underscore the importance of achievement, recognition and confidence. We empower individuals to realize their potential and celebrate their accomplishments.

Summer Wonder, 1,000 Books Before Kindergarten and Let It Snow – These reading programs help people of all ages discover a love of books, learning and reading.



Write Michigan Short Story Contest and Teen Poetry Contest – Library contests encourage people to get creative, show off their talents and be celebrated.



KDL Vibes – Provides a platform to support local artists and provides exposure to listeners in the community.



Finally, at the apex of Maslow's pyramid, we find **self-actualization** – the fulfillment of one's highest potential. KDL, as a beacon of enlightenment, strives to be the catalyst that propels individuals towards self-discovery and the realization of their aspirations.



KDL Scholarship – We are offering a new scholarship program for individuals who are enrolling in college or vocational training programs.

Literacy Champion Award – The annual award goes to one individual and one organization who does or has done something exceptional to promote literacy.



Christine Beachler



Kate Purvis
Early Bird Books

Volunteerism – In 2023, adults and teens donated over 6,000 hours of volunteer time to make KDL even more impactful and engaging.



When KDL partners with community organizations, we enhance outreach, foster collaboration, strengthen community bonds and have a better understanding of local needs. One of our favorite partners is Treetops Collective, a cross-cultural organization that connects with and invests in New American (refugee) women leaders, together transforming our communities into places of belonging.

Treetops Collective

- **Language Learning** – Though KDL was already providing Mango Languages, a language-learning tool, it didn't work well for refugees in our community because it was word-based, and some of these people could not read or write. Treetops Collective requested that we offer Rosetta Stone, which is image-based and could be utilized by Treetops Collective members. We are thrilled to now offer this service.
- **Mentorship Program** – KDL staff members are encouraged to be a mentor in the community for one hour a week on work time. Many people mentor through Affinity Mentoring, but some KDL staff members mentor a refugee through Treetops Collective.
- **Event partnerships** – Training and outreach events put on by Treetops Collective with KDL support provide opportunities to sign up for library cards, introduce people to what the library has to offer, share stories, play games and join forces for a combined goal. Treetops Collective also participates in the Concerts for the Community program that introduces refugees to world-class cultural events at Frederik Meijer Gardens & Sculpture Park.
- **Little Free Library** – KDL set up and stocks a Little Free Library at Treetops Collective, ensuring that their members always have books to read.



"As an organization that is focused on creating a more welcoming community and providing connections and opportunities to our newcomer community of refugees and immigrants, our partnership with KDL has been a gift to our work. I always joke with my husband that the second I step into a local branch, I feel so excited to pay taxes!"

The library is truly a community space where everyone is treated as equals and as (KDL Community Engagement Manager) Sara Proaño so beautifully reminds us at our summer picnic each year, 'The staff works for you!' From being responsive to our request about language learning and accessibility in their acquisition of Rosetta Stone, to bringing the Bookmobile and activities to our annual summer picnic, to ensuring our local refugee community has library cards, to co-hosting our 'Say No to the Single Story' Book Club reminding our community that each perspective and lived experience is unique and valuable and that there is SO much to learn from each other – KDL truly spreads welcome alongside Treetops!"

– **Tarrah Carnahan**
Executive Director and Co-founder, Treetops Collective

A concert at Frederik Meijer Gardens & Sculpture Park. Some guests attended free through Concerts for the Community

Strategic Plan

In 2023, we wrapped up a three-year strategic plan that was based on a cascading framework that maintained a clear focus on top-line organizational goals and strategies with the efforts of all teams aligned. The overarching goals were:

- Align all library services, staffing makeup and partnerships to be reflective and inclusive of the diverse communities we serve.
- Increase the value delivered to the community by focusing on demonstrated needs.
- Evaluate and streamline operational, environmental and fundraising processes to ensure a sustainable library.



Details for each initiative and results are online at kdl.org/strategic-plan-2021-2023.

Now we've launched a new three-year plan that outlines our purpose, vision, business goals, annual operational initiatives and core values. It serves as a lens to assess all ideas and determine priorities.

These strategic goals will guide us to live out our core values: to be an inclusive, authentic, positive, courageous and helpful presence in each community we serve. Successfully living out our core values ultimately helps us to achieve our purpose – to further all people.

Annual reports typically look back at the previous year, but here's a glimpse at the future, with our three pillars of focus and 2024 initiatives.

Strengthening Community

We will celebrate distinctive communities by proactively prioritizing meaningful partnerships and patron relationships, finding commonalities with our neighbors, and intentionally connecting resources.

INITIATIVE #1: Evaluate community partnerships by accessing data to establish reciprocity and shared goals, develop a partnership intake process and prioritize relationships and partnerships at the branch and system levels to reveal where there may be gaps or overlaps. Create a “Who Is My Community” map for each branch so key partnerships are highlighted and communicated.



INITIATIVE #2: Assess each in-branch experience to optimize engagement opportunities and to encourage gathering as well as one-on-one engagement between patrons, and between staff and patrons. Find ways to make the branch a destination.

Technology

We will proactively explore evolutions in the ever-changing technological landscape to optimize resources, enhance services and embrace education on adoption.



INITIATIVE #3: Get acquainted with the esports and gaming community to better understand where the library is best positioned to take steps toward providing access as well as creating opportunity regarding gaming educational curriculum, programming, and spaces to accommodate. Develop a testing lab at the KDL Service Center and determine where the first esports branch lab will be.

INITIATIVE #4: Invest in technologies to further streamline operational processes to reallocate staff time to better serve and connect with patrons. Conduct a time study and create a detailed time reallocation plan to ensure systemwide priorities remain aligned.

Core Programming

Our programming will be strategically focused on defining and providing exciting, valuable core programs that give people access to experience and invite further exploration of KDL's services and spaces.

INITIATIVE #5: Hold a galvanizing community read program (*On the Same Page*) to engage current patrons and, more importantly, attract new people in our service area to KDL with all the library has to offer. In addition, focus on events that are guaranteed to bring our community together and find commonalities.

INITIATIVE #6: Revamp the Mission: Read program or create a replacement school-aged program to address third grade reading deficits. Focus on creating a timely, achievable and sustainable program to go in effect fall 2024. Leverage and strengthen school partnerships and market to students who are especially vulnerable.

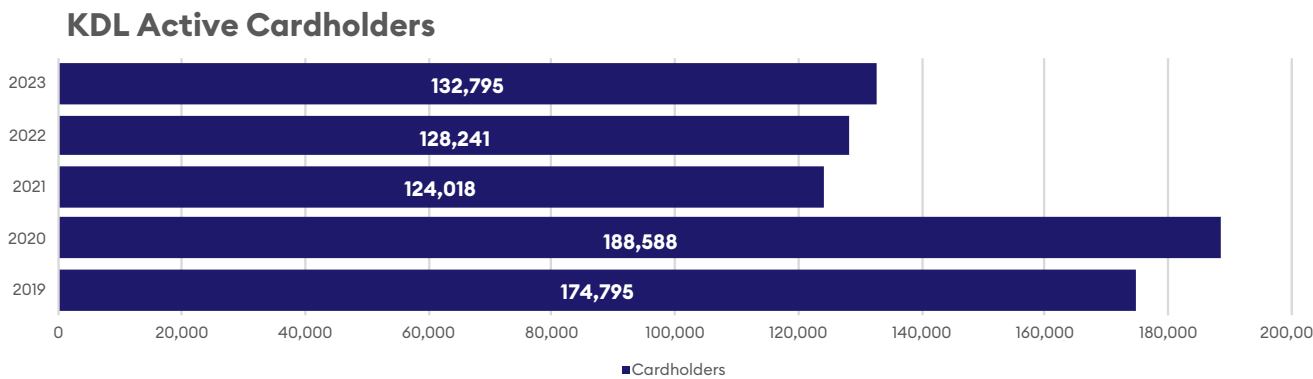
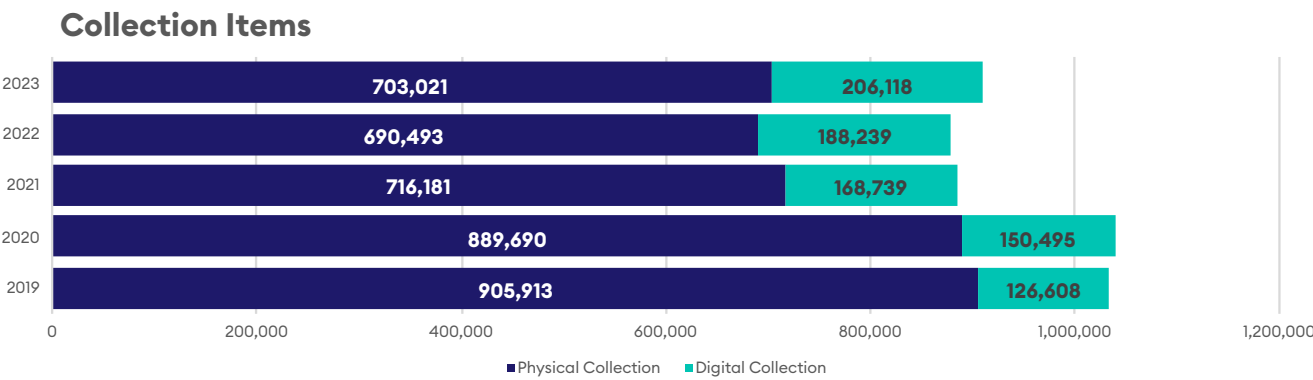
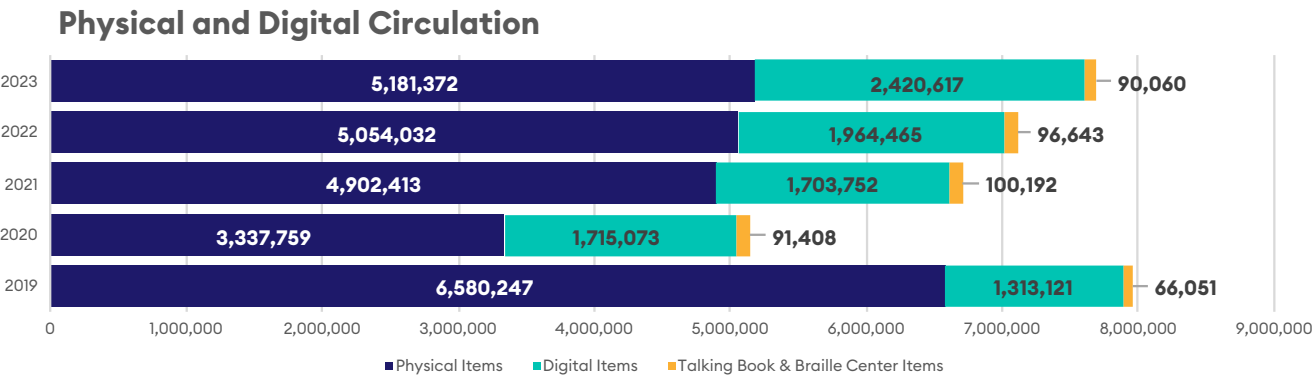


Return on Investment

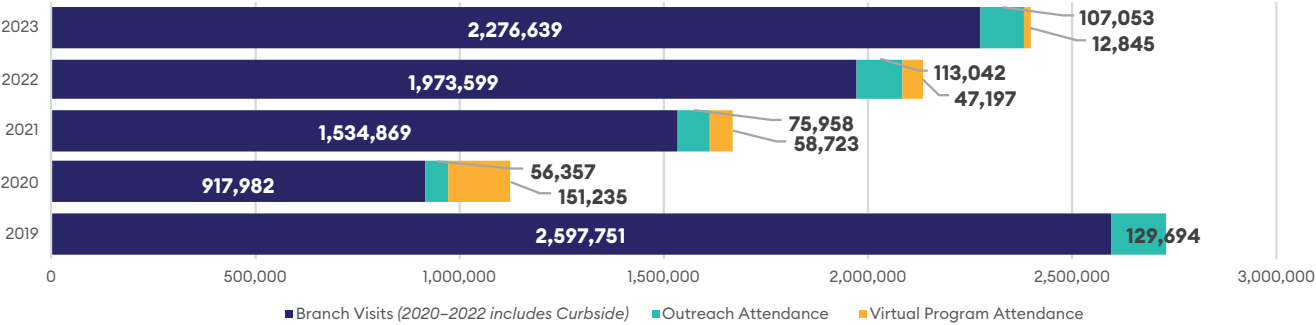
Library users saved \$92,451,356 in 2023 by checking out physical materials and digital items. The return on investment for taxpayers is much greater when you add the value derived from using computers, printers, study rooms, programs, outreach services, online databases and the personal service of library staff.

	2022	2023
Physical Items Checked Out (does not include renewals)	2,747,973	2,801,914
Total Estimated Value of Physical Items Checked Out	\$53,416,086	\$55,377,873
Users Who Checked Out Physical Items	75,765	79,226
Average Value per User for Physical Items	\$705	\$699
Digital Items Checked Out	1,964,465	2,420,617
Total Estimated Value of Digital Items Checked Out	\$31,783,041	\$37,073,483
Users Who Checked Out Digital Items	49,408	53,651
Average Value per User for Digital Items	\$643	\$691
Total Average Value per User for Physical and Digital Items	\$1,348	\$1,390

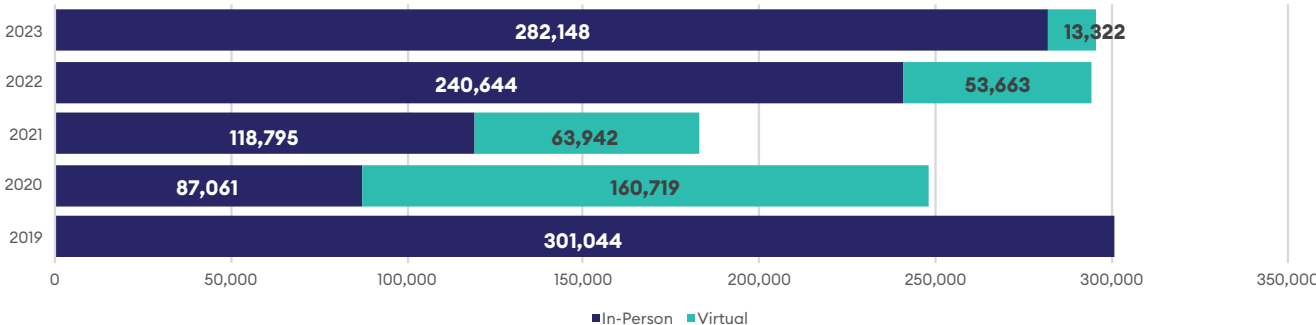
System-Wide Statistics



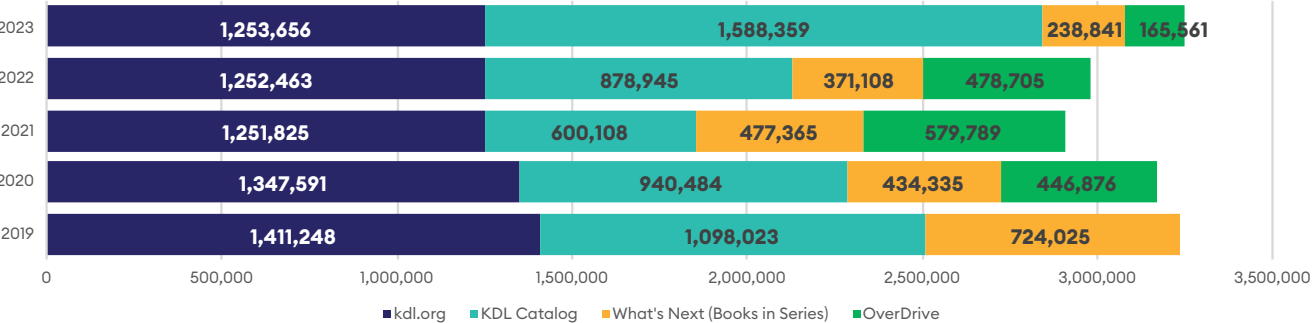
People Served



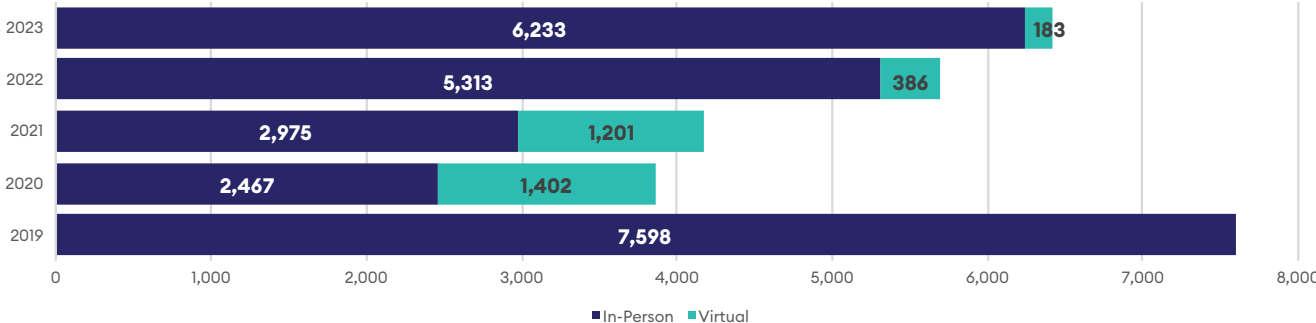
Program and Outreach Attendance



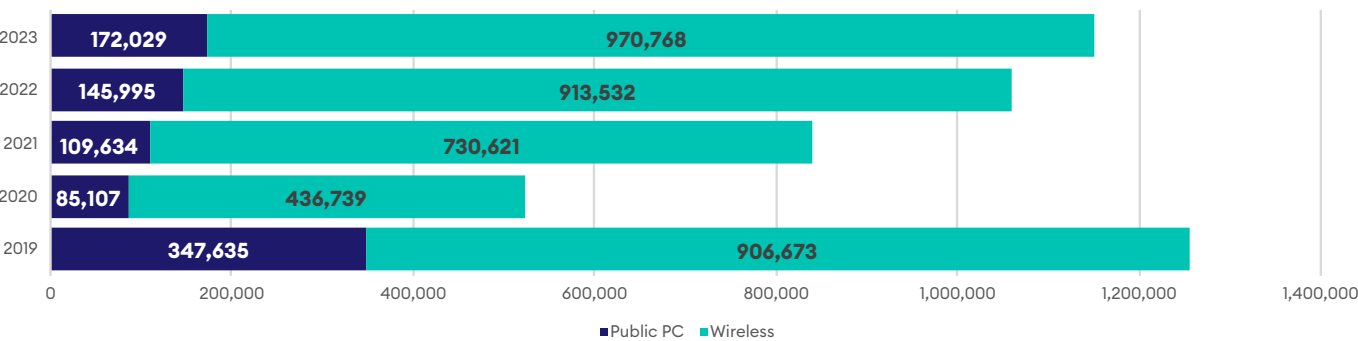
Online Visits



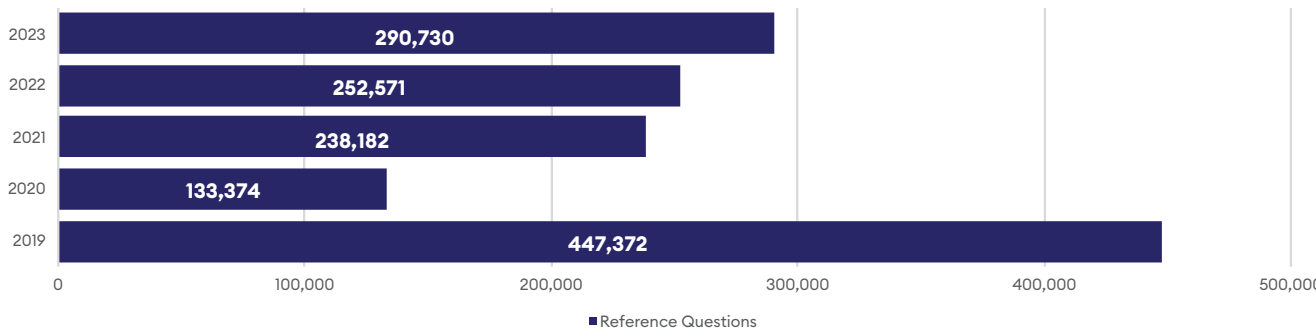
Program and Outreach Events



Computer Log-Ins

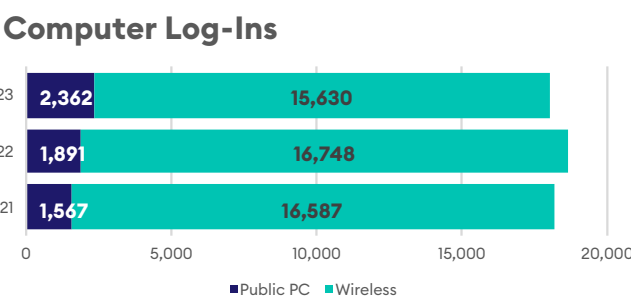
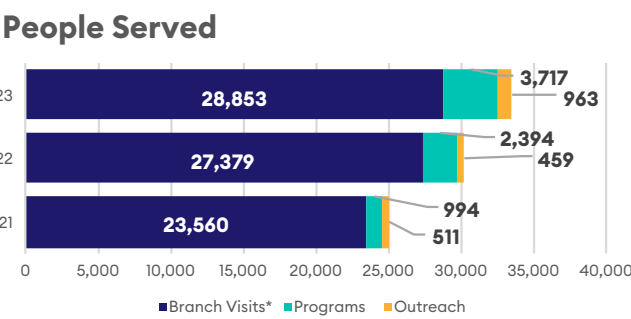
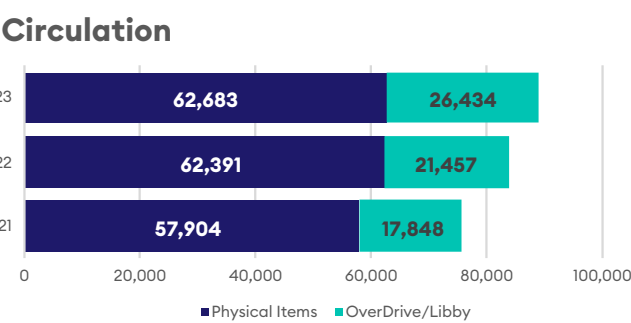


Reference Questions



Alpine Township Branch Statistics

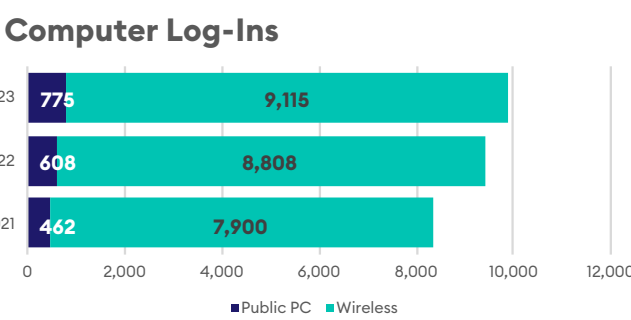
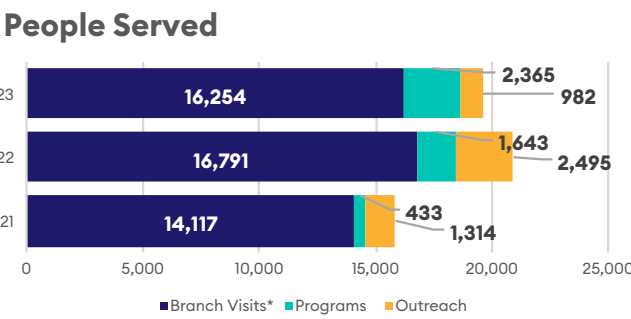
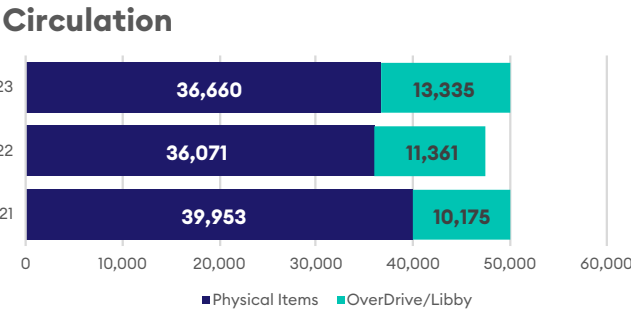
Regional Manager I:Liz Knapp
Regional Manager II:Craig Buno
Physical Collection Size:10,633 (1.5% of total)
Building Size:4,862 sq ft
Public Computers:6
Staff:4.4 FTEs
Open Hours:40 hrs/wk



* 2021-2022 includes curbside visits

Alto Branch Statistics

Regional Manager I:Kurt Lardie
Regional Manager II:Dave Palma
Physical Collection Size:11,351 (1.6% of total)
Building Size:5,795 sq ft
Public Computers:3
Staff:3.425 FTEs
Open Hours:38.5 hrs/wk



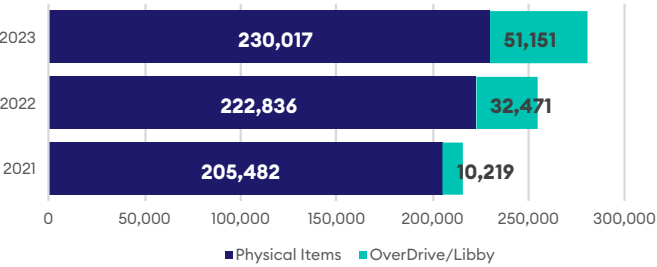
* 2021-2022 includes curbside visits

Amy Van Andel Library Statistics

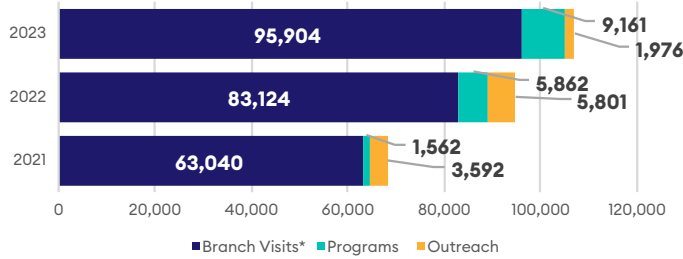
Regional Manager I:Scott Ninemeier
Regional Manager II:Shaunna Martz
Physical Collection Size:25,012 (3.6% of total)
Building Size:25,786 sq ft
Public Computers:8
Staff:8.9 FTEs
Open Hours:49 hrs/wk



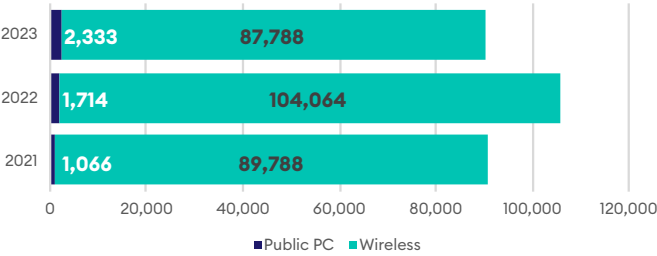
Circulation



People Served



Computer Log-Ins



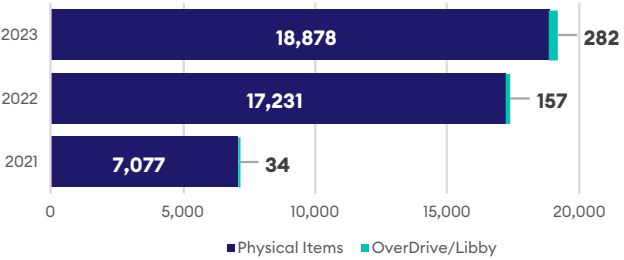
* 2021-2022 includes curbside visits

Bookmobile Statistics

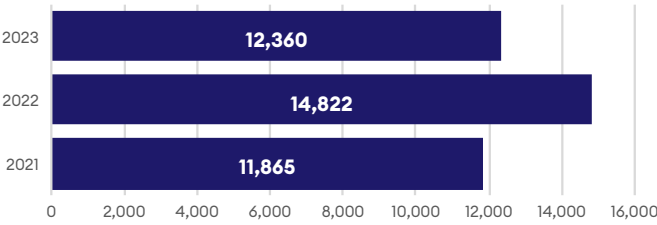
Community Engagement
Manager:Sara Proaño
Physical Collection Size:5,602 (0.8% of total)
Vehicle Size:306 sq ft
Public Computers:0
Staff:3.0 FTEs
Open Hours:Varies



Circulation

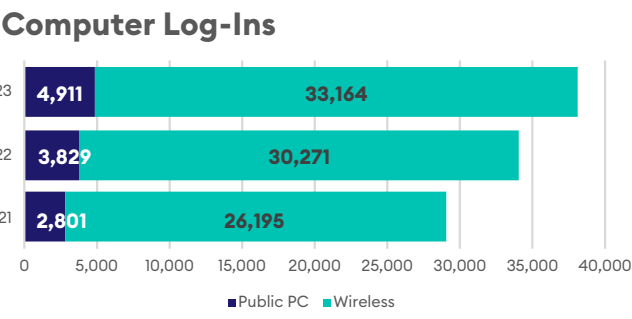
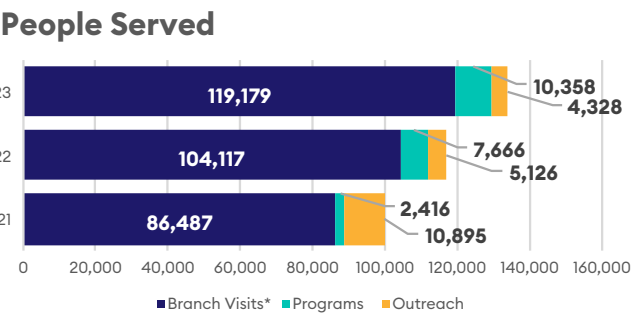
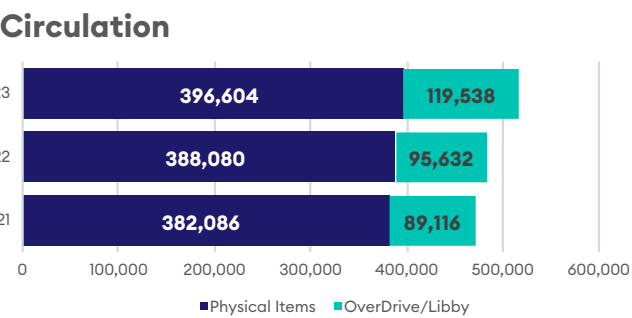


People Served



Byron Township Branch Statistics

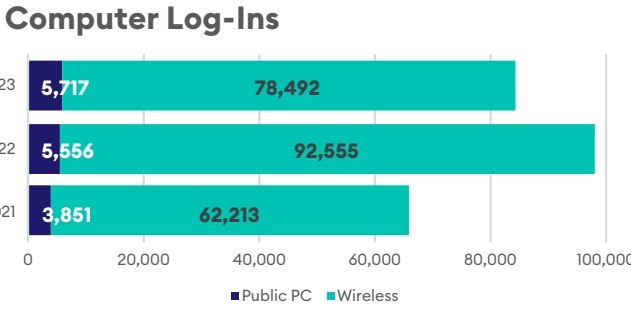
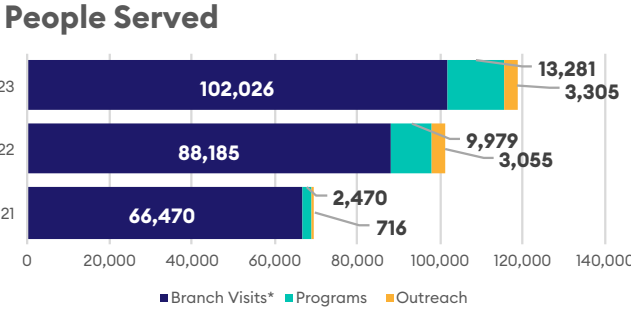
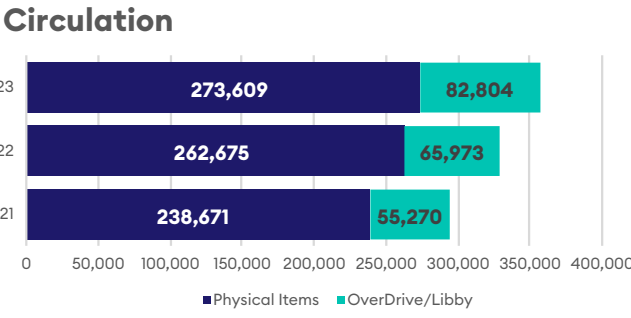
Regional Manager I:Josh Bernstein
Regional Manager II:Eric DeHaan
Physical Collection Size:45,955 (6.5% of total)
Building Size:13,600 sq ft
Public Computers:8
Staff:9.05 FTEs
Open Hours:54.5 hrs/wk



* 2021–2022 includes curbside visits

Caledonia Township Branch Statistics

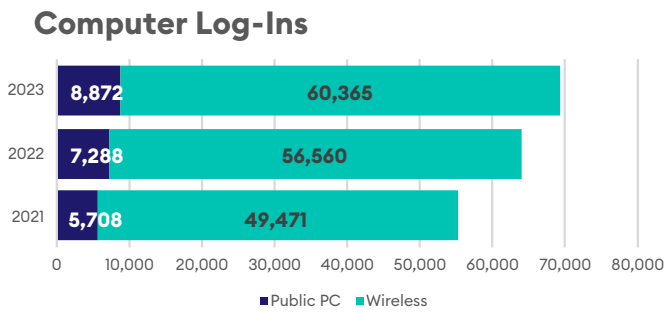
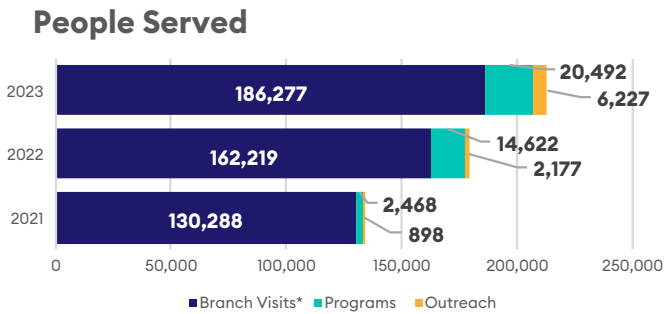
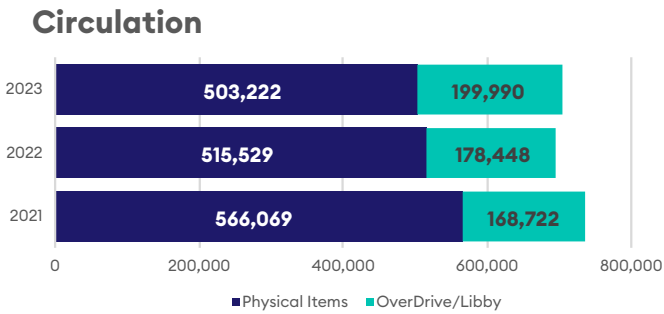
Regional Manager I:Lulu Brown
Regional Manager II:Ashley Smolinski
Physical Collection Size:29,257 (4.2% of total)
Building Size:15,464 sq ft
Public Computers:14
Staff:7.4 FTEs
Open Hours:49 hrs/wk



* 2021–2022 includes curbside visits

Cascade Township Branch Statistics

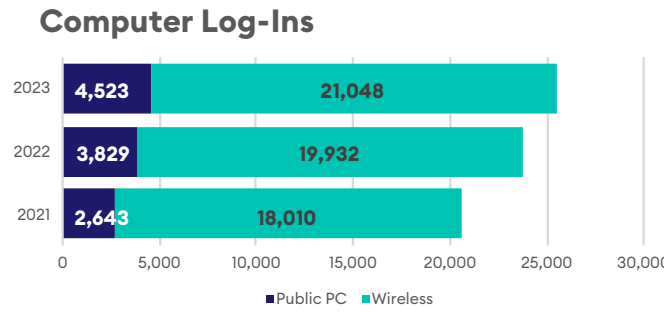
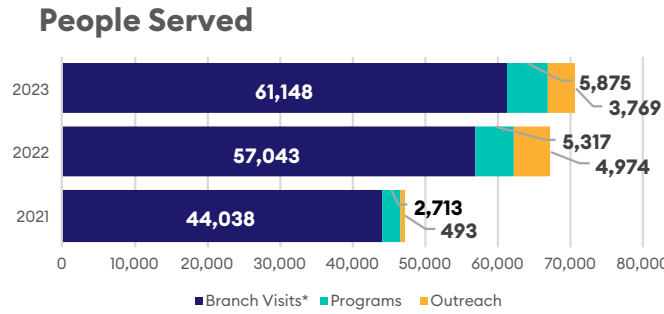
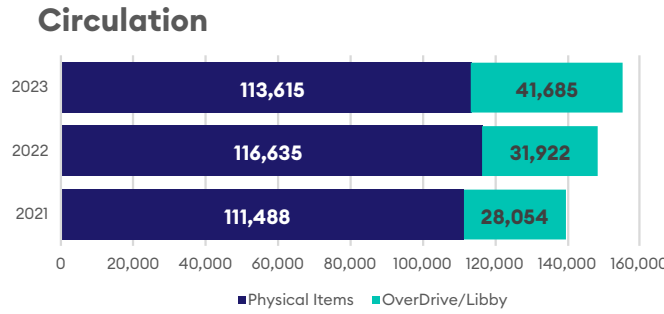
Regional Manager I:Lulu Brown
Regional Manager II:Ashley Smolinski
Physical Collection Size:63,214 (9.0% of total)
Building Size:30,400 sq ft
Public Computers:12
Staff:14.7 FTEs
Open Hours:62 hrs/wk



* 2021–2022 includes curbside visits

Comstock Park Branch Statistics

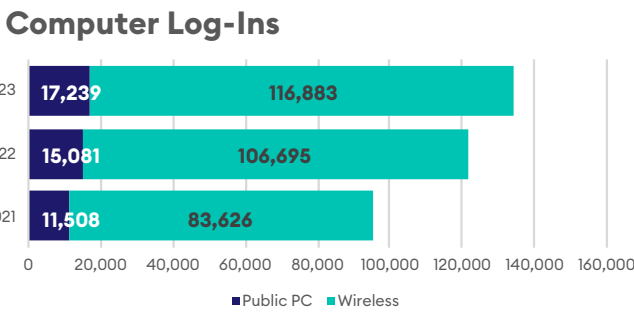
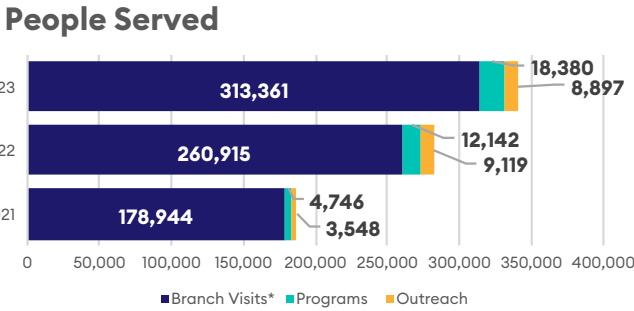
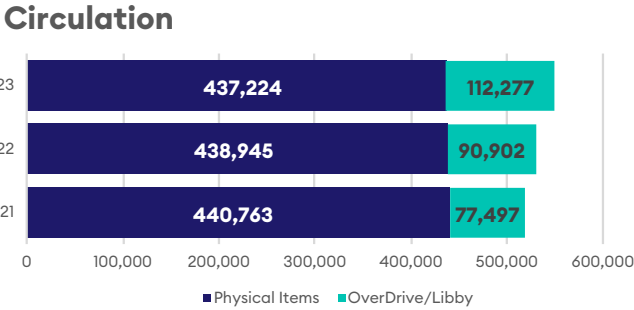
Regional Manager I:Penni Zurgable
Regional Manager II:Tricia Hetrick
Physical Collection Size:14,445 (2.1% of total)
Building Size:4,095 sq ft
Public Computers:7
Staff:6.65 FTEs
Open Hours:45.5 hrs/wk



* 2021–2022 includes curbside visits

East Grand Rapids Branch Statistics

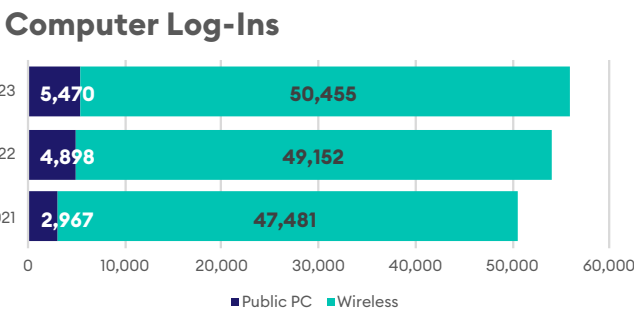
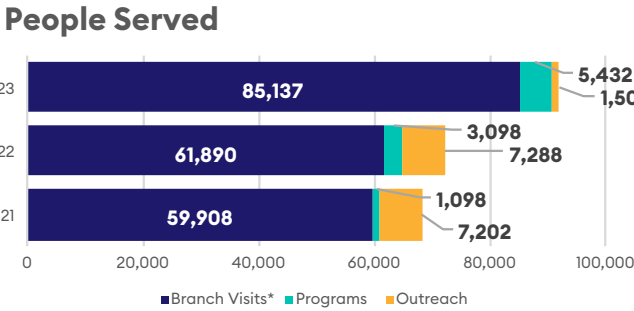
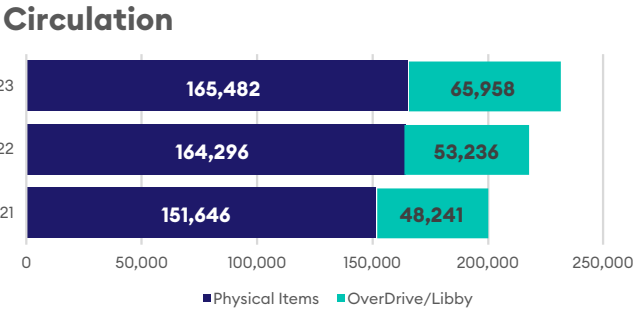
Regional Manager I:Scott Ninemeier
Regional Manager II:Shaunna Martz
Physical Collection Size:49,425 (7% of total)
Building Size:26,950 sq ft
Public Computers:22
Staff:14.3 FTEs
Open Hours:62 hrs/wk



* 2021–2022 includes curbside visits

Englehardt (Lowell) Branch Statistics

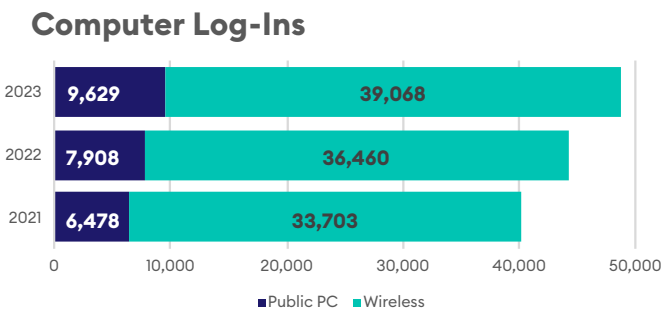
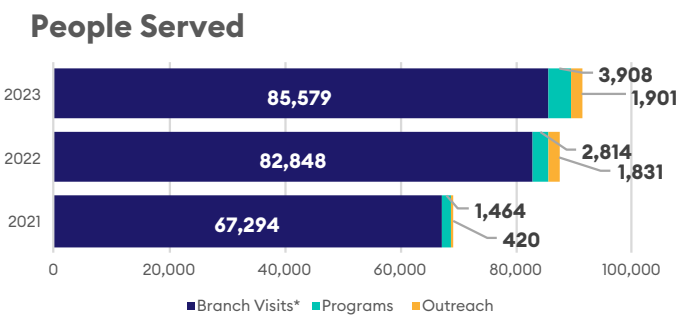
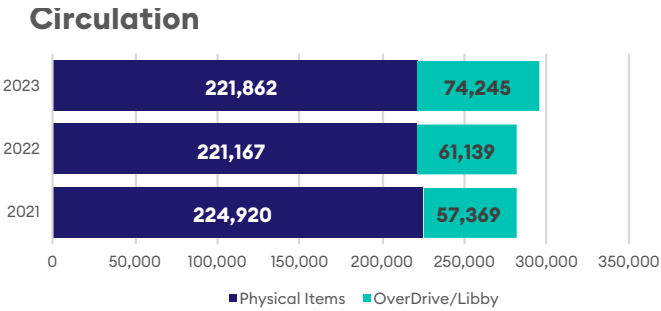
Regional Manager I:Kurt Lardie
Regional Manager II:Dave Palma
Physical Collection Size:23,763 (3.4% of total)
Building Size:8,771 sq ft
Public Computers:11
Staff:7.8 FTEs
Open Hours:46.5 hrs/wk



* 2021–2022 includes curbside visits

Gaines Township Branch Statistics

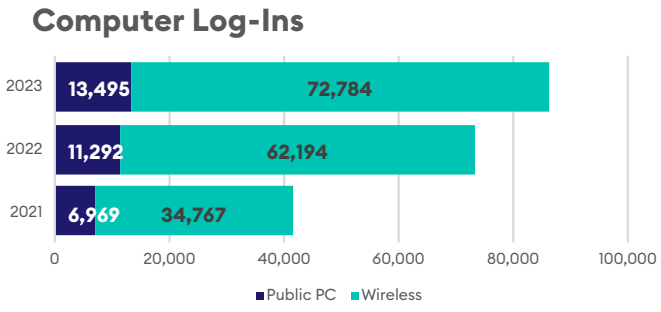
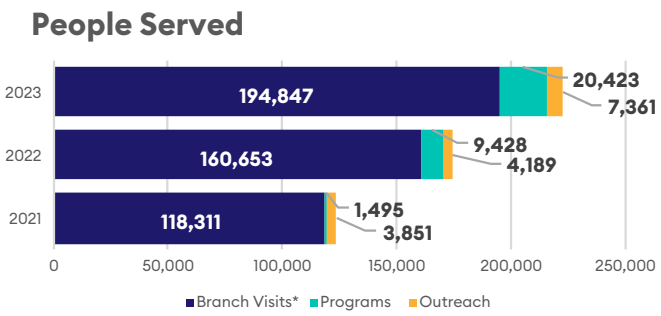
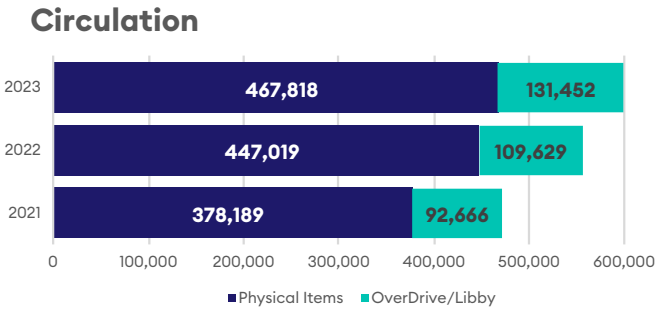
Regional Manager I:Kiosha Jeltema
Regional Manager II:Angela Culp
Physical Collection Size:36,404 (5.2% of total)
Building Size:10,400 sq ft
Public Computers:18
Staff:8.8 FTEs
Open Hours:54 hrs/wk



* 2021–2022 includes curbside visits

Grandville Branch Statistics

Regional Manager I:Josh Bernstein
Regional Manager II:Eric DeHaan
Physical Collection Size:58,585 (8.3% of total)
Building Size:26,535 sq ft
Public Computers:16
Staff:13.5 FTEs
Open Hours:62 hrs/wk



* 2021–2022 includes curbside visits

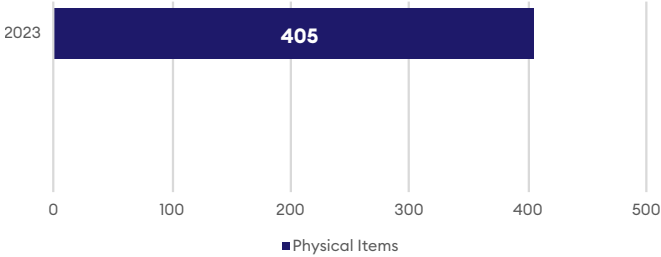
Grattan Township Express Library

The Grattan Township Express Library opened in May 2023.

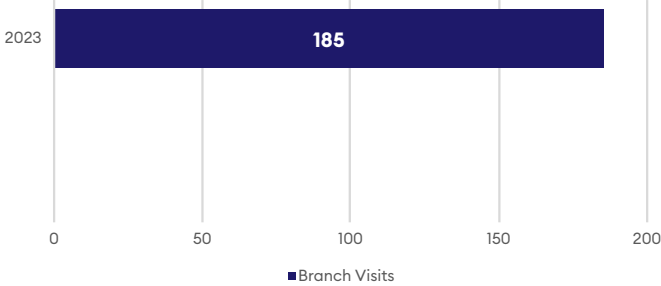
Regional Manager I:Kurt Lardie
Regional Manager II:Dave Palma
Physical Collection Size:417 (0.06% of total)
Building Size:N/A
Public Computers:N/A
Open Hours:28 hrs/wk



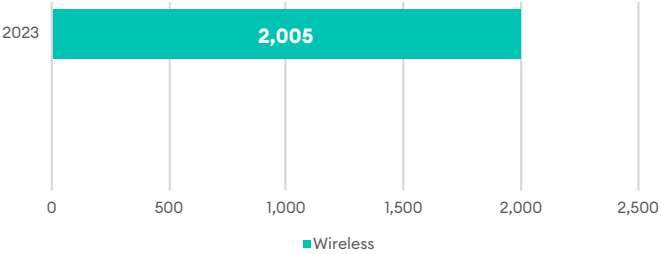
Circulation



People Served



Computer Log-Ins

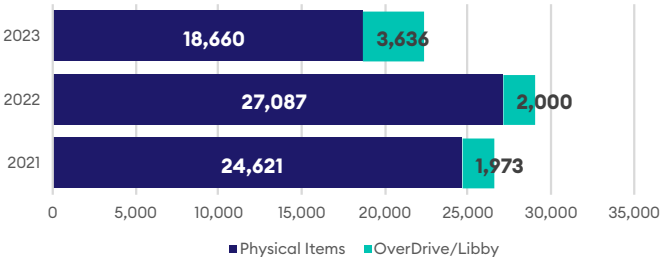


Kelloggsville Branch Statistics

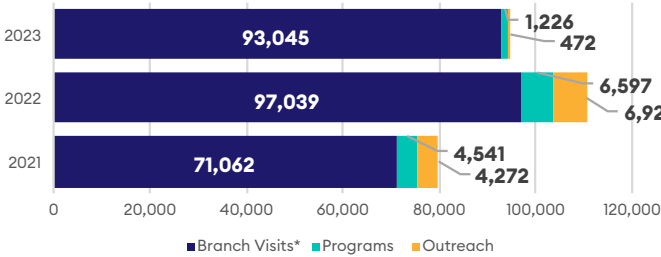
Regional Manager I:Anjie Christiansen
Regional Manager II:Karen Small
Physical Collection Size:8,265 (1.2% of total)
Building Size:6,500 sq ft
Public Computers:10
Staff:2.9 FTEs
Open Hours, School Year:14.5 hrs/wk
Open Hours, Summer:31 hrs/wk



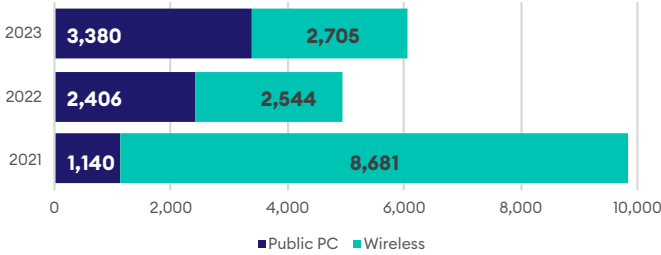
Circulation



People Served



Computer Log-Ins



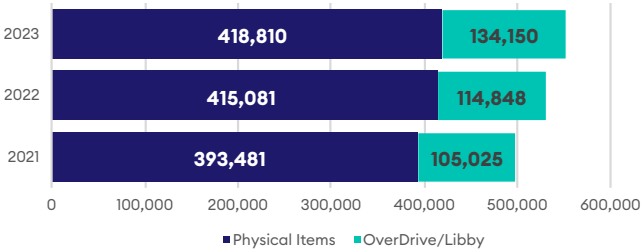
* 2021-2022 includes curbside visits

Kentwood (Richard L. Root) Branch Statistics

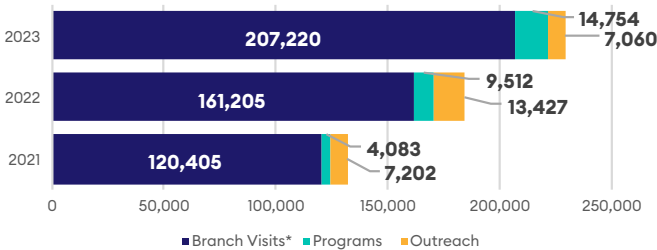
Regional Manager I:Kiosha Jeltema
Regional Manager II:Angela Culp
Physical Collection Size:60,235 (8.6% of total)
Building Size:45,489 sq ft
Public Computers:40
Staff:15.4 FTEs
Open Hours:62 hrs/wk



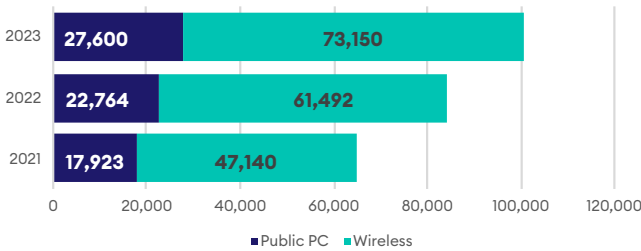
Circulation



People Served



Computer Log-Ins



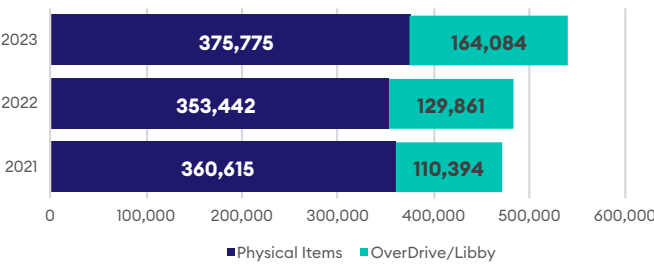
* 2021–2022 includes curbside visits

Krause Memorial (Rockford) Branch Statistics

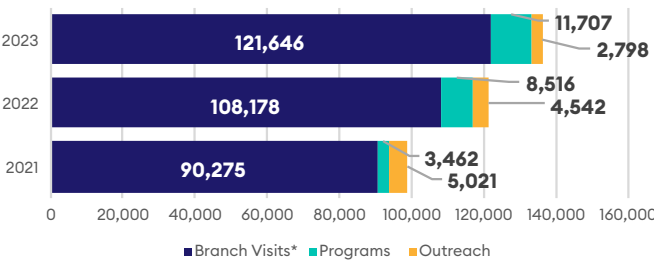
Regional Manager I:Jennifer German
Regional Manager II:Laura Youells
Physical Collection Size:44,639 (6.3% of total)
Building Size:9,500 sq ft
Public Computers:11
Staff:10.125 FTEs
Open Hours:54.5 hrs/wk



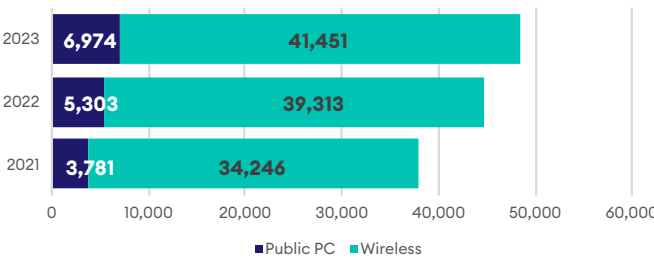
Circulation



People Served



Computer Log-Ins



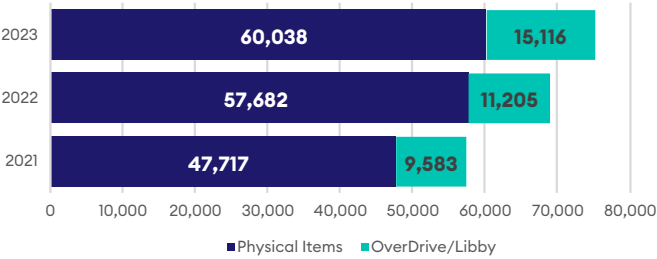
* 2021–2022 includes curbside visits

Nelson Township Branch Statistics

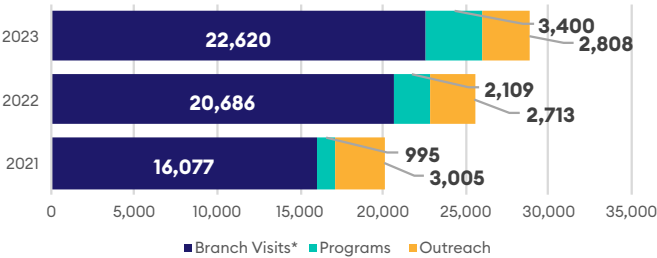
Regional Manager I:Jennifer German
Regional Manager II:Laura Youells
Physical Collection Size:15,166 (2.2% of total)
Building Size:8,736 sq ft
Public Computers:12
Staff:4.55 FTEs
Open Hours:42 hrs/wk



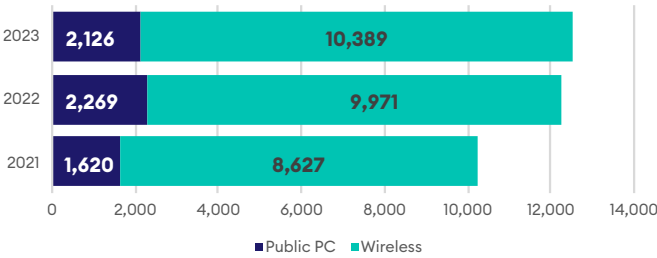
Circulation



People Served



Computer Log-Ins



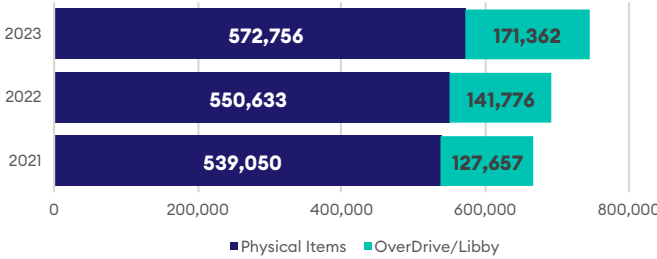
* 2021-2022 includes curbside visits

Plainfield Township Branch Statistics

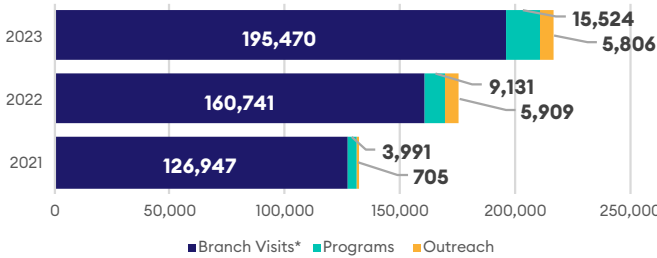
Regional Manager I:Penni Zurgable
Regional Manager II:Tricia Hetrick
Physical Collection Size:71,188 (10.1% of total)
Building Size:26,420 sq ft
Public Computers:22
Staff:14.425 FTEs
Open Hours:62 hrs/wk



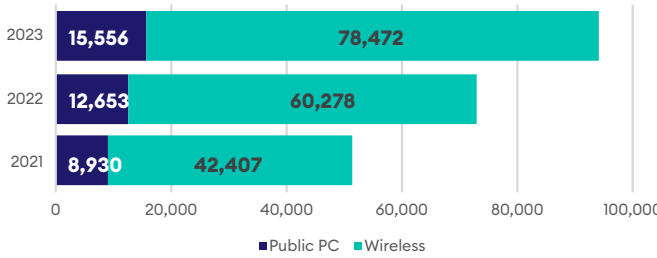
Circulation



People Served



Computer Log-Ins



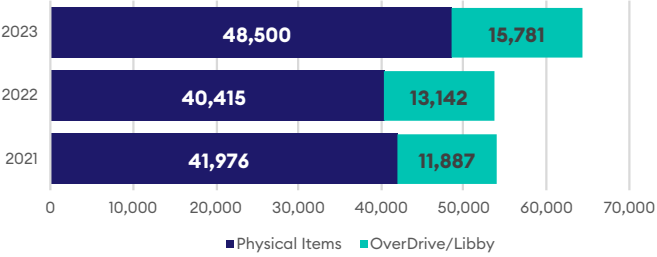
* 2021-2022 includes curbside visits

Spencer Township Branch Statistics

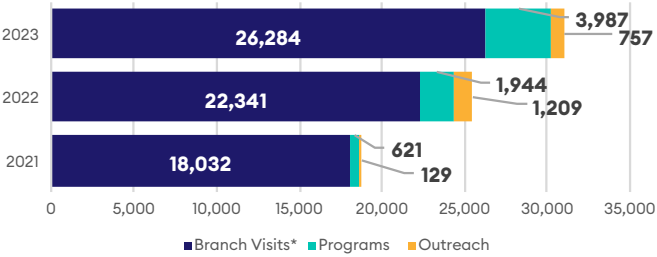
Regional Manager I:Jennifer German
Regional Manager II:Laura Youells
Physical Collection Size:11,407 (1.6% of total)
Building Size:2,000 sq ft
Public Computers:6
Staff:3.95 FTEs
Open Hours:40 hrs/wk



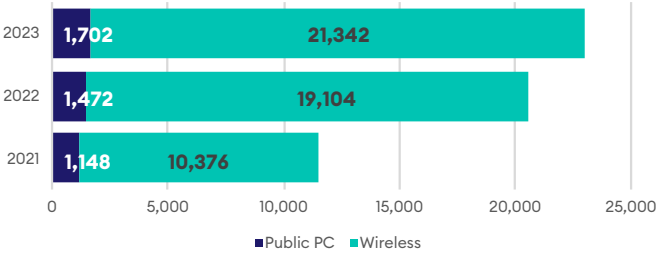
Circulation



People Served



Computer Log-Ins



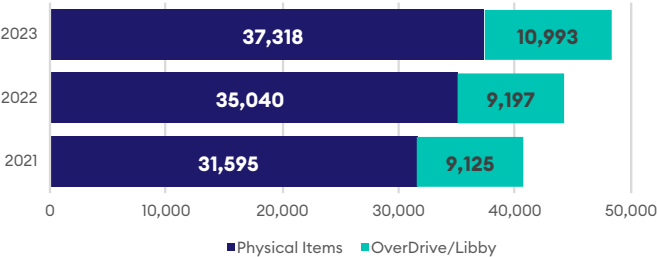
* 2021–2022 includes curbside visits

Tyrone Township Branch Statistics

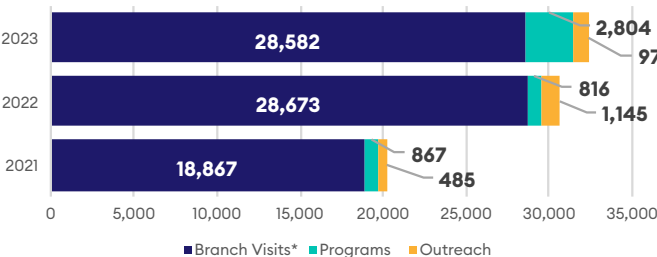
Regional Manager I:Liz Knapp
Regional Manager II:Craig Buno
Physical Collection Size:9,080 (1.3% of total)
Building Size:4,239 sq ft
Public Computers:8
Staff:4.175 FTEs
Open Hours:35.5 hrs/wk



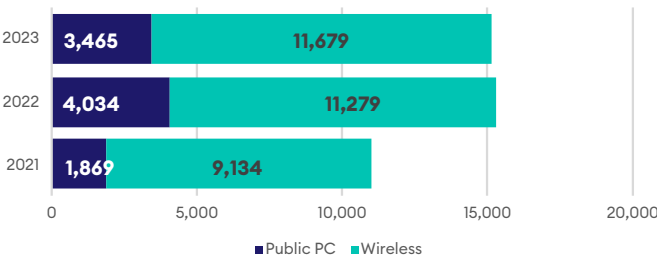
Circulation



People Served



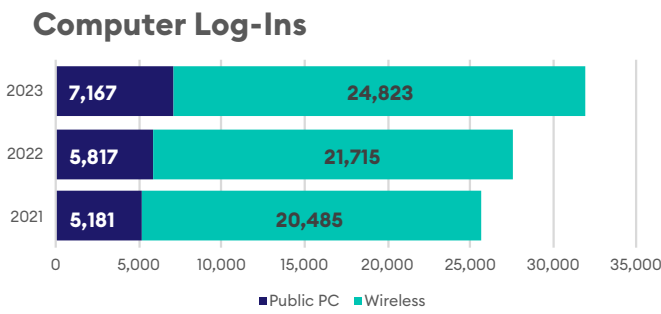
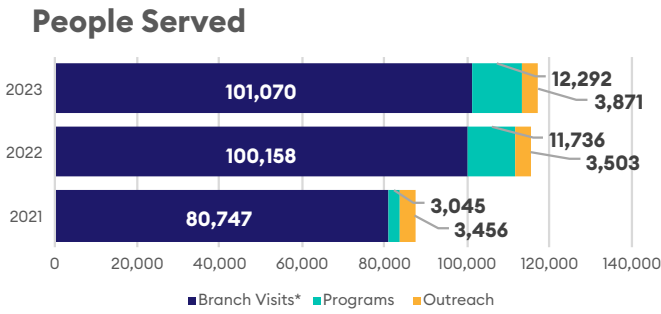
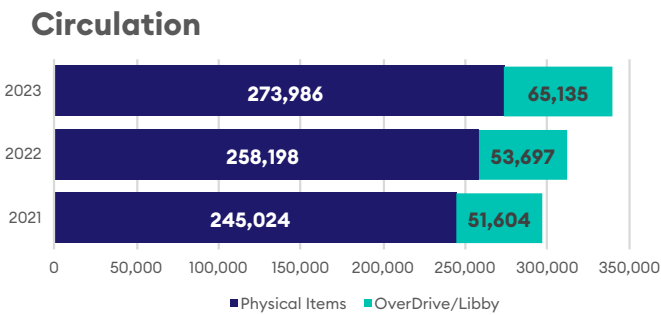
Computer Log-Ins



* 2021–2022 includes curbside visits

Walker Branch Statistics

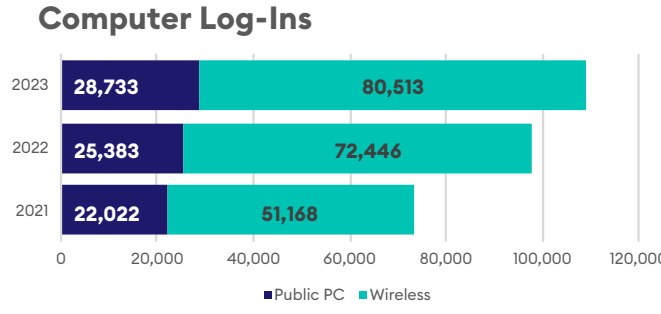
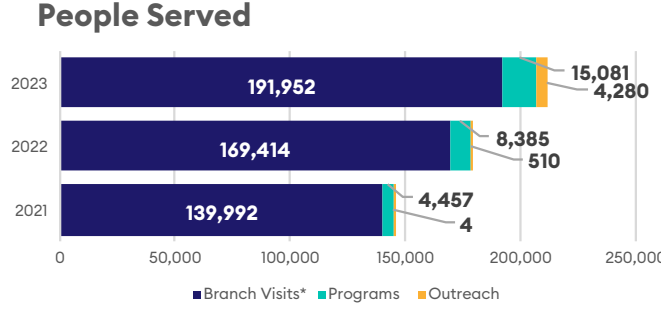
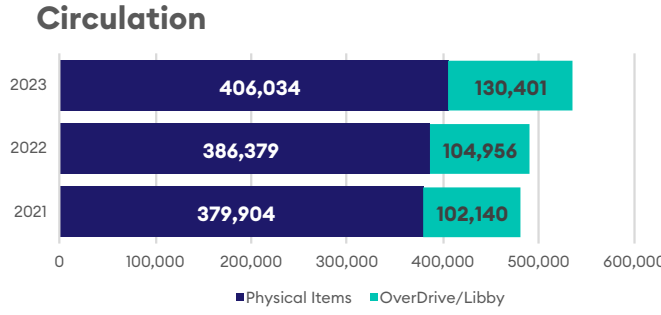
Regional Manager I:Liz Knapp
Regional Manager II:Craig Buno
Physical Collection Size:38,357 (5.5% of total)
Building Size:8,898 sq ft
Public Computers:11
Staff:7.775 FTEs
Open Hours:57 hrs/wk



* 2021–2022 includes curbside visits

Wyoming Branch Statistics

Regional Manager I:Anjie Christiansen
Regional Manager II:Karen Small
Physical Collection Size:63,615 (9.0% of total)
Building Size:48,950 sq ft
Public Computers:23
Staff:16.2 FTEs
Open Hours:62 hrs/wk



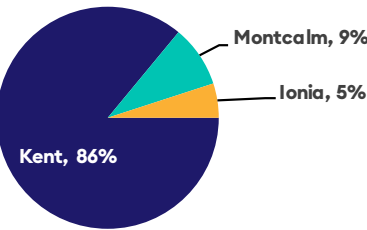
* 2021–2022 includes curbside visits

Talking Book and Braille Center

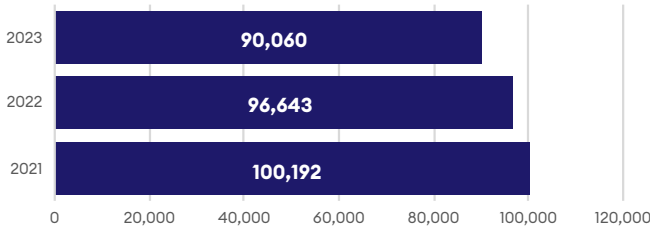
Accessibility and Inclusion Specialist:
Shelley Roossien

The Talking Book & Braille Center (TBBC) is a national program that provides accessible reading material to anyone who cannot read standard print because of a visual or physical impairment. Kent District Library's TBBC serves Kent, Ionia and Montcalm counties under the direction of the Bureau of Services for Blind Persons Braille & Talking Book Library. In addition to providing Braille and audio materials (including audiobooks, described movies and audio magazines) to TBBC patrons, KDL has a suite of adaptive technology that includes a CCTV, a Braille embosser, a text-to-speech scanner and an accessible computer equipped with a large print keyboard, screen reading and Braille translation software packages.

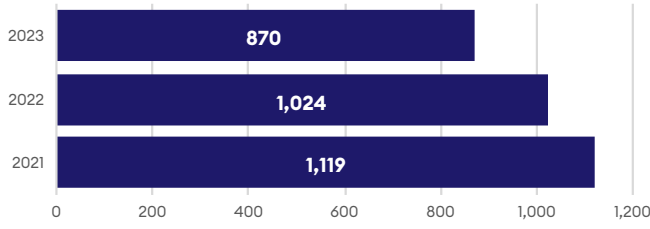
Borrowers by County



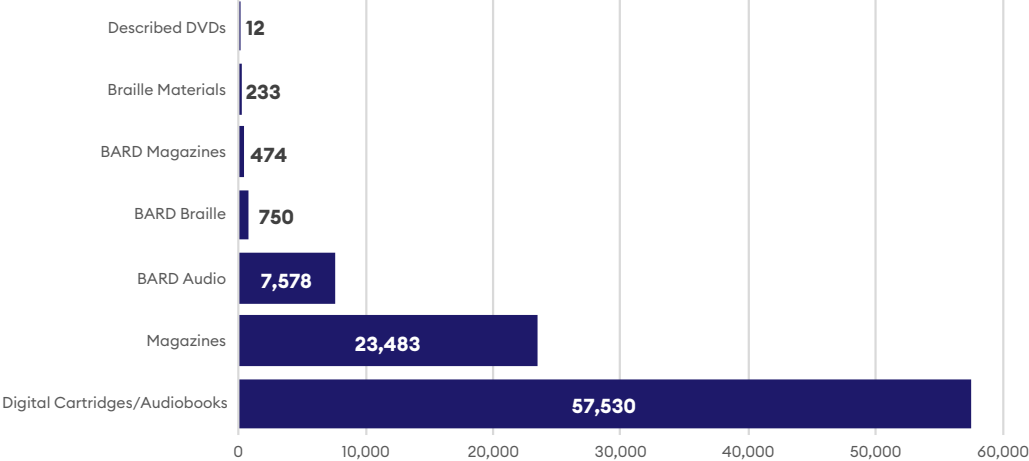
Circulation



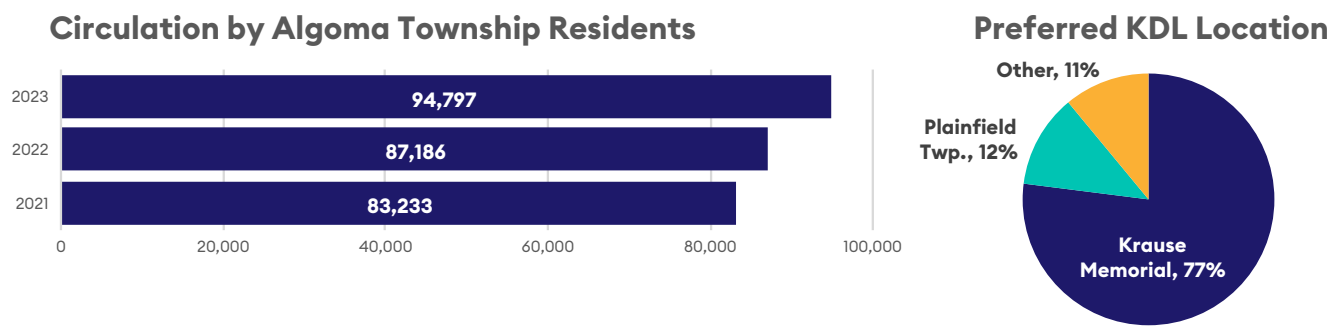
Active Borrowers



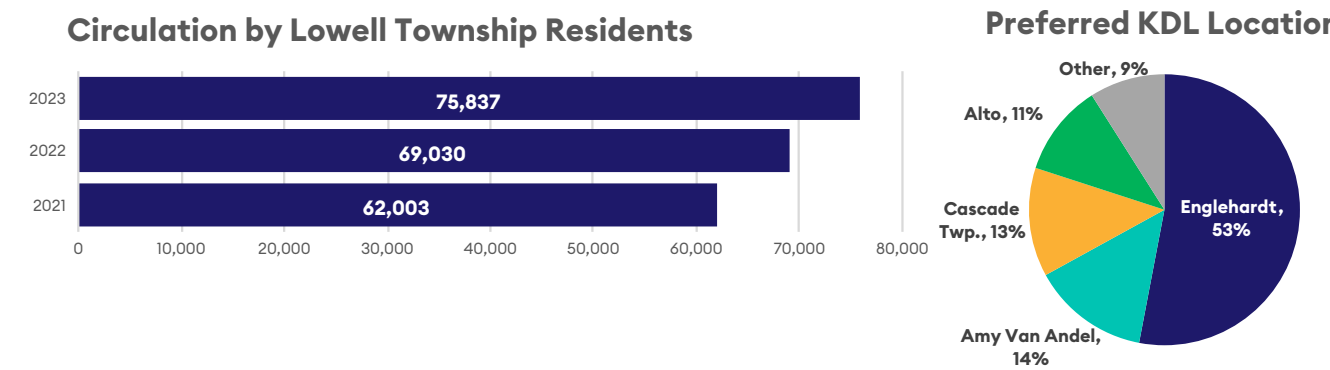
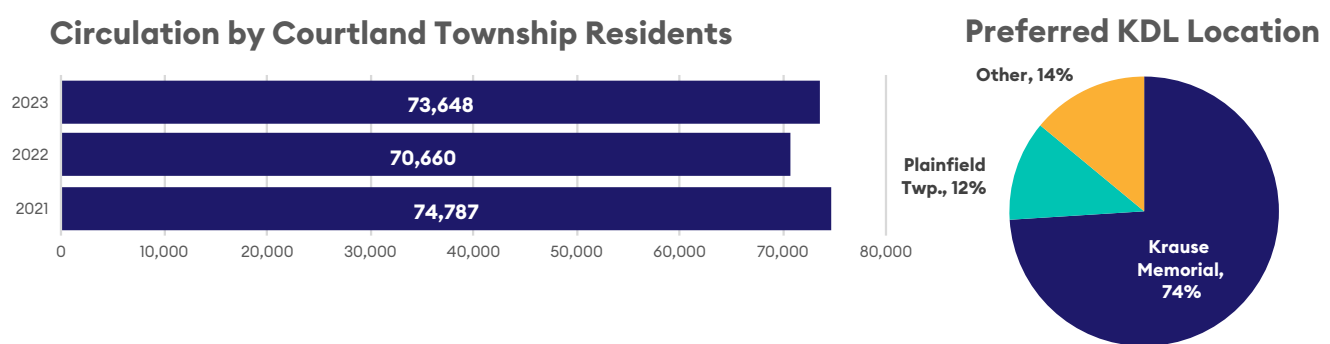
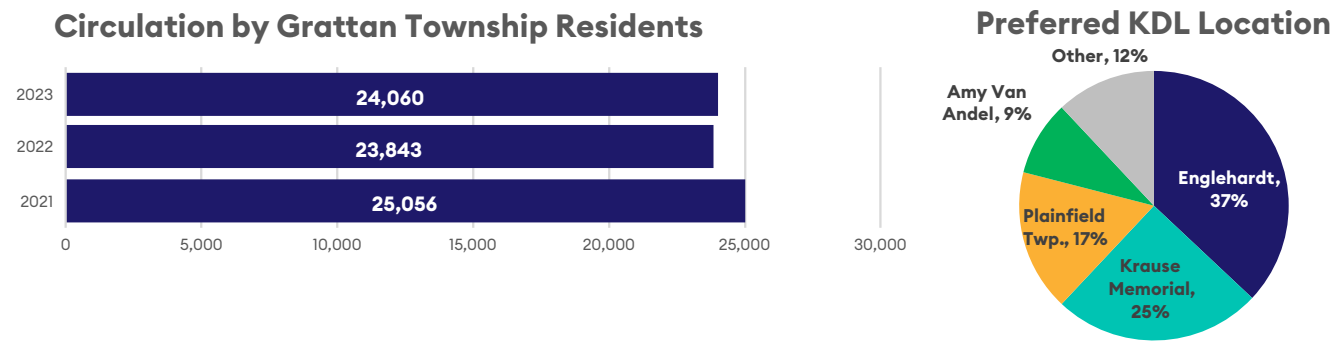
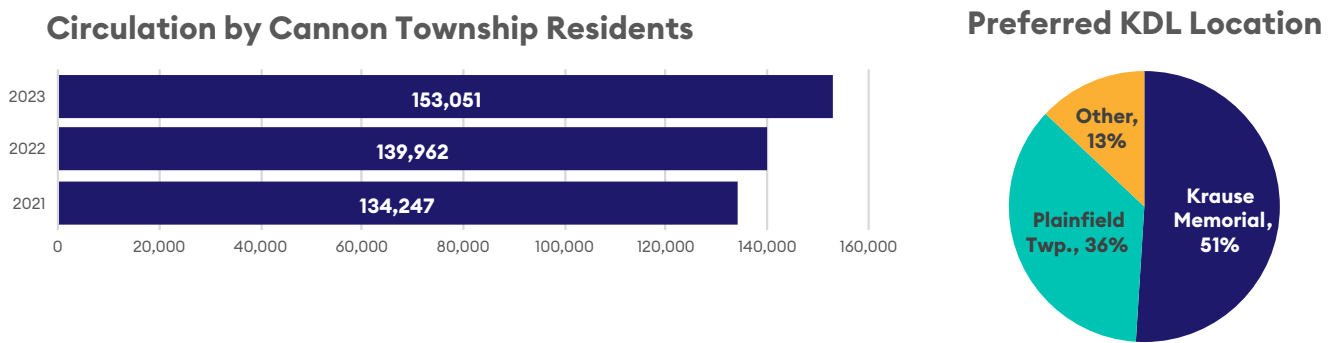
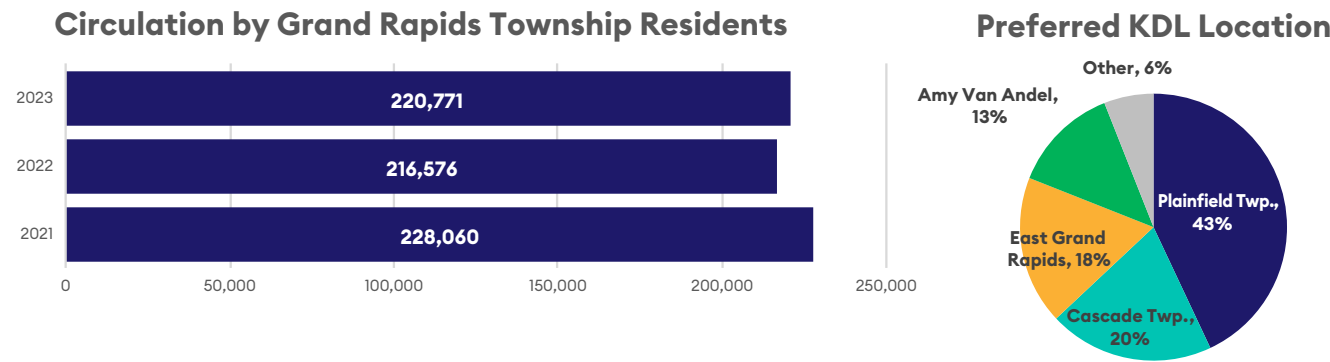
Circulation by Item Type



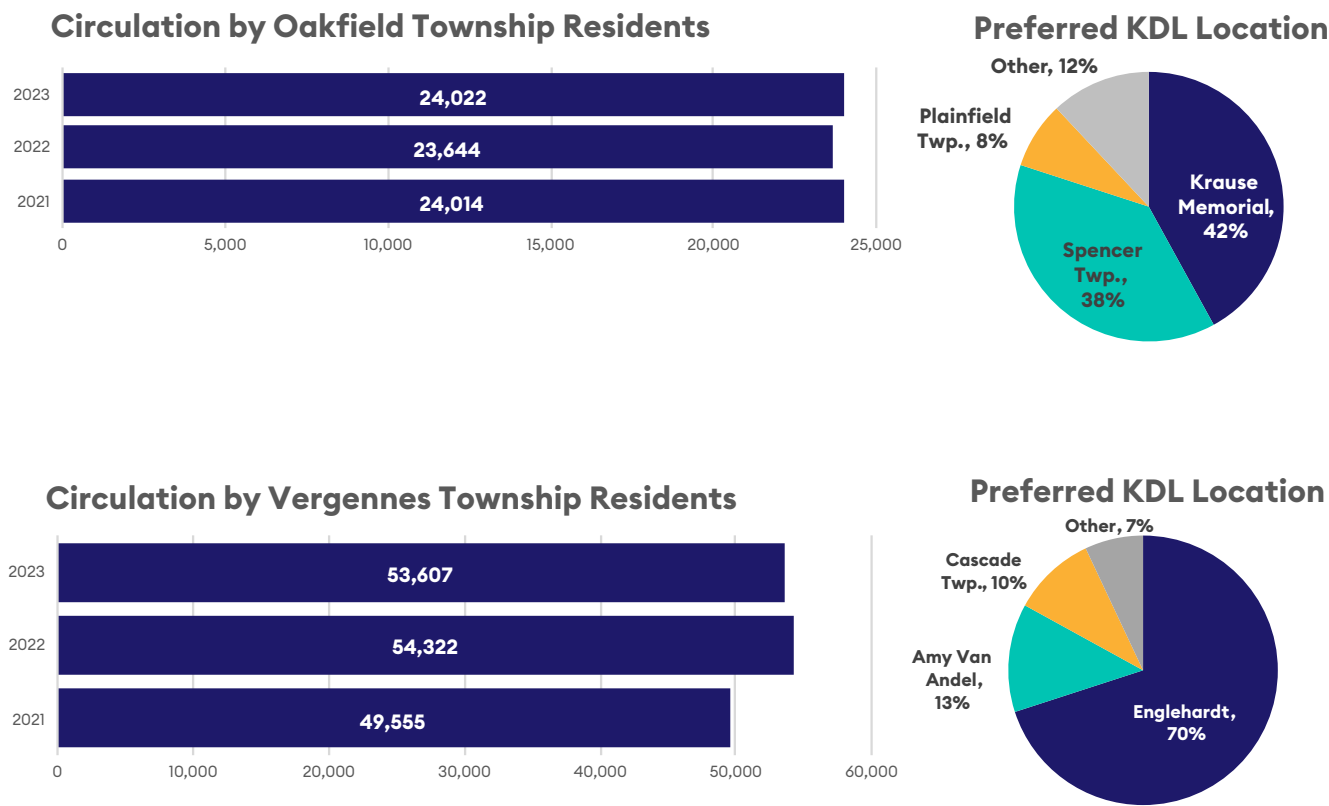
Municipalities in the Kent District Service Area



Municipalities in the Kent District Service Area

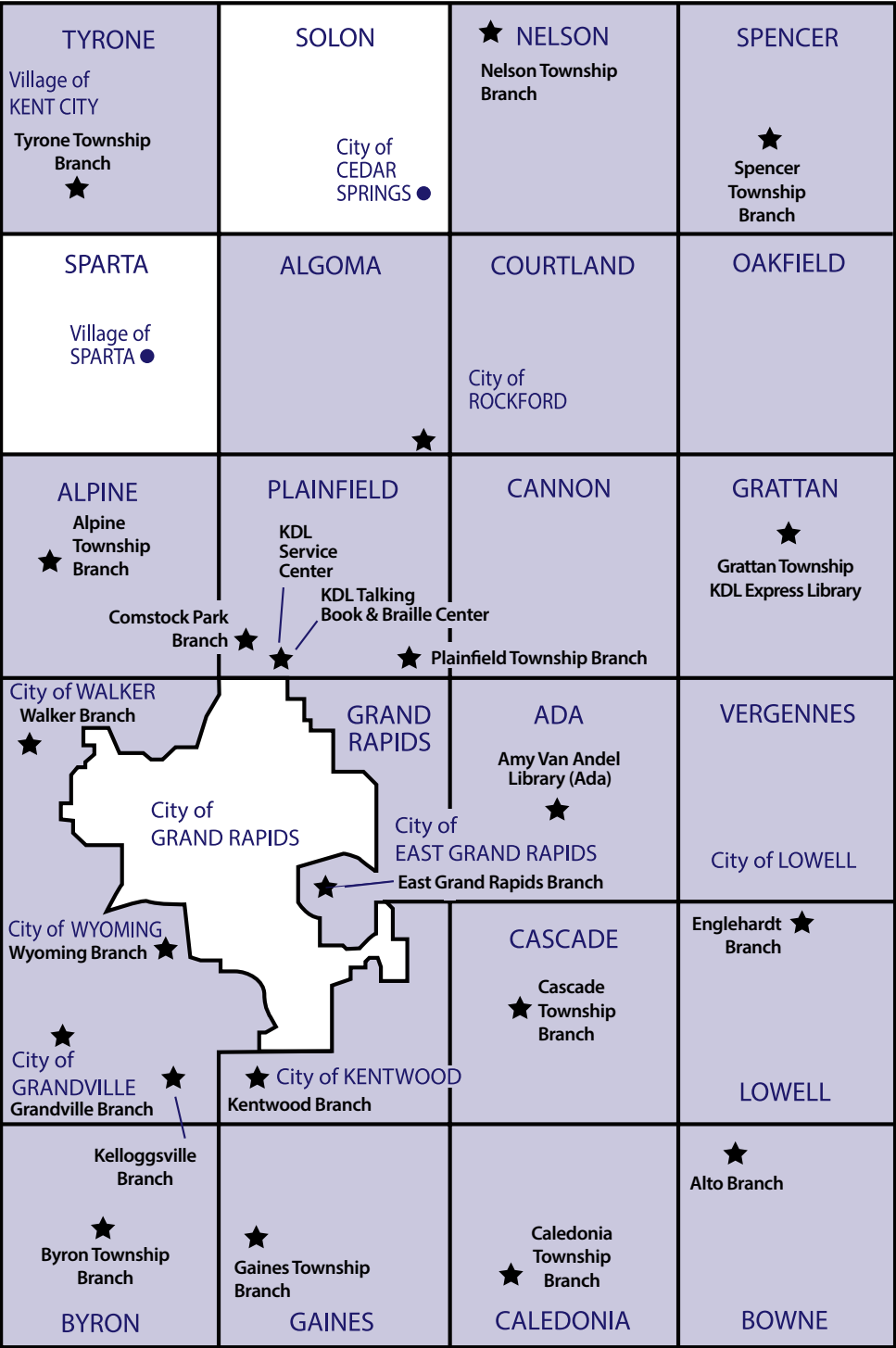


Municipalities in the Kent District Service Area



Kent District Library Service Area

The KDL service area includes all of Kent County except for the City of Grand Rapids, City of Cedar Springs, Solon Township, Sparta Township, the Village of Sparta and the portion of Bowne and Caledonia Townships within the Thornapple Kellogg school district.



Peer Comparison – National (2021 Institute of Museum and Library Services data)

Kent District Library ranks #1 for program attendance and in the top 5 for physical and electronic circulation per capita compared to budget and population peer					Per Capita Data								
Library	City	ST	Population of Legal Service Area	Total Operating Expenditures (millions)	Operating Expenditures	Physical Circulation	Circulation of Electronic Materials	Library Visits	Program Attendance	Public Internet Users	Wi-Fi Sessions	Books and Other Printed Materials	Collection Expense
Kent District Library	Comstock Park	MI	439,194	\$25.1	\$57	7.8	3.1	1.8	0.6	0.2	1.0	1.7	\$10
Population (+/- 25,000)			KDL Rank >	7th	7th	3rd	3rd	7th	1st	7th	4th	7th	3rd
Oakland Public Library	Oakland	CA	459,396	\$39.1	\$85	2.9	1.4	0.1	0.0	0.0	0.0	2.0	\$5
Virginia Beach Public Library	Virginia Beach	VA	453,410	\$21.6	\$48	2.3	1.3	0.8	0.0	0.1	0.0	0.9	\$4
Dayton Metro Library	Dayton	OH	452,238	\$30.4	\$67	6.3	2.6	2.6	0.0	0.5	0.7	1.6	\$9
Monmouth County Library	Manalapan	NJ	446,303	\$14.0	\$31	4.2	1.2	1.2	0.1	0.0	0.0	3.2	\$5
Sarasota County Public Libraries	Sarasota	FL	441,508	\$13.0	\$30	4.2	1.1	2.3	0.2	0.2	0.3	1.7	\$3
Dakota County Library	Eagan	MN	439,822	\$13.9	\$32	8.5	2.0	2.1	0.0	0.2	0.7	1.4	\$5
East Baton Rouge Parish Library	Baton Rouge	LA	439,729	\$37.8	\$86	3.1	2.3	2.8	0.3	0.5	1.7	3.1	\$13
Pinal County Library District	Florence	AZ	439,128	\$1.7	\$4	0.0	0.1	0.0	0.0	0.0	0.0	0.1	\$1
Santa Clara County Library	Campbell	CA	438,509	\$54.0	\$123	9.6	7.2	0.8	0.1	0.0	0.6	3.3	\$21
Jefferson Parish Library	Metairie	LA	432,346	\$18.8	\$44	1.9	0.6	2.1	0.0	0.2	0.6	1.6	\$6
Toledo-Lucas County Public Library	Toledo	OH	428,505	\$36.6	\$85	5.0	2.7	3.0	0.1	0.5	1.2	3.7	\$10
Greensboro Public Library	Greensboro	NC	425,703	\$9.3	\$22	1.1	1.5	1.1	0.0	0.1	0.0	1.5	\$3
Live Oak Public Libraries	Savannah	GA	425,703	\$10.3	\$24	1.6	0.4	0.9	0.0	0.2	1.2	1.1	\$2
Richland County Public Library	Columbia	SC	416,147	\$27.7	\$67	2.1	3.4	0.4	0.3	0.1	0.2	1.6	\$9
Budget (+/- \$1,000,000)			KDL Rank >	6th	5th	3rd	3rd	3rd	1st	2nd	3rd	3rd	2nd
Howard County Library System	Ellicott City	MD	323,196	\$25.8	\$80	8.3	2.9	1.1	0.2	0.2	0.0	2.3	\$8
City of St. Louis Municipal Library District	St. Louis	MO	319,294	\$25.8	\$81	5.2	1.5	1.6	0.1	0.2	2.3	7.8	\$7
Charleston County Public Library System	Charleston	SC	408,235	\$25.7	\$63	3.2	2.6	1.3	0.1	0.2	0.5	1.5	\$8
Wake County Public Libraries	Raleigh	NC	1,085,297	\$25.7	\$24	5.1	2.0	0.7	0.0	0.0	0.0	1.4	\$4
Timberland Regional Library	Tumwater	WA	534,805	\$25.2	\$47	3.8	2.7	3.0	0.0	0.1	0.0	1.1	\$9
Douglas County Libraries	Castle Rock	CO	369,287	\$24.7	\$67	12.0	4.0	3.1	0.1	0.2	1.7	1.2	\$10
Fort Vancouver Regional Library District	Vancouver	WA	528,850	\$24.4	\$46	5.4	3.3	0.9	0.0	0.1	0.7	1.1	\$6

State Comparison (2021-2022 Michigan Public Library Statistics for 12 largest libraries)

Library	Collection Turnover*	Number of Registered Borrowers	% of Operating Expenditures On Materials	Total Annual Visits	Total Circulation (All Materials)	Circulation of Electronic Materials	Total Operating Expenditures	Total Operating Income	Total Program Attendance (in-person and virtual)	Public PC Sessions	Wi-Fi Sessions
Kent District Library	5.3	124,018	16.6%	1,479,641	6,330,730	1,428,317	\$27,160,680	\$27,043,326	182,737	109,634	730,621
KDL Michigan Ranking	2nd	2nd	2nd	1st	1st	1st	2nd	2nd	1st	1st	1st
Ann Arbor District Library	9.3	74,996	9.9%	909,101	5,593,863	662,787	\$16,978,492	\$18,658,756	41,306	48,273	509,600
Capital Area District Libraries	2.1	86,026	16.3%	414,482	1,859,250	659,969	\$11,262,329	\$12,468,737	47,138	39,253	33,163
Clinton-Macomb Public Library	3.1	151,390	15.9%	227,195	1,128,219	162,670	\$6,205,250	\$8,867,403	17,595	19,351	28,602
Detroit Public Library	0.1	123,025	3.5%	121,824	261,432	172,904	\$27,505,702	\$33,348,455	24,765	56,929	69,713
Genesee District Library	1.5	121,148	19.4%	457,214	1,011,792	423,808	\$8,517,527	\$10,100,560	35,822	61,173	40,112
Grand Rapids Public Library	1.2	45,654	13.7%	310,520	1,207,512	472,879	\$11,310,166	\$11,991,155	9,081	51,752	133,386
Jackson District Library	2.1	59,002	13.2%	(not avail.)	1,180,297	225,794	\$8,099,356	\$9,741,256	43,855	29,741	31,331
Monroe County Library System	1.7	17,854	9.1%	325,804	662,088	156,207	\$7,761,969	\$7,869,225	30,875	26,294	19,012
Saint Clair County Library System	1.0	51,875	11.3%	212,680	510,754	107,761	\$4,450,569	\$5,258,381	4,325	14,399	9,632
Sterling Heights Public Library	1.3	64,287	10.4%	114,189	460,384	117,431	\$2,809,608	\$2,809,608	11,800	23,140	18,982
Warren Public Library	1.3	66,274	11.8%	153,239	507,421	35,677	\$4,579,803	\$4,867,376	17,614	20,225	73,267

*Collection turnover indicates how often items in the collection are borrowed. It’s calculated by dividing the total circulation by the total number of items. Higher collection turnover indicates a more healthy and robust use of the collection.



814 W. River Center Dr. NE, Comstock Park, MI 49321 // kdl.org

Kent District Library is a public library system operating 20 branch libraries, an Express Library and a Bookmobile that serve more than 439,000 residents of 27 different municipalities throughout Kent County. KDL enriches lives by providing information, ideas and excitement. It is an IRS-designated 501(c)(3) nonprofit supported by millage dollars and private donations. KDL is a member of the Lakeland Library Cooperative. For more information, visit kdl.org.

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**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR 7:00 PM MEETING
July 08, 2024**

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, VanderStel
Staff: Manager Weersing, Community Development Director Wells

Absent with notice: Trustee Terpstra

Opening prayer was given by Board Member Vander Stel and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:01 p.m. by Board Member DeWard.

2. Question of Conflict of Interest

None

3. Review of the Consent Agenda.

None

4. Meeting Agenda

Motion by Board Member Vander Stel and seconded by Board Member Haagsma to approve the proposed agenda.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried on voice vote.

5. Communications ~ Non-action Informational Items

- a) June 2024 Building Department Revenue Report
- b) June 2024 Dutton Fire Run Report
- c) June 2024 Cutlerville Fire Run Report
- d) June 2024 Community Policing Officer's Report
- e) Kent County Sheriff Department Run Reports

6. Scheduled Speakers

Kent County District Library Annual Township Update was postponed to a later date.

7. Recognition of Individuals and/or Delegations for agenda and non-agenda items.

None.

8. Public Hearings

Alexander Trails Planned Unit Development (PUD) Amendment.

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to open the Public Hearing for the Alexander Trails PUD Amendment.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried on voice vote.

No one spoke.

Motion by Board Member Lemke and seconded by Board Member Haagsma to close the Public Hearing for the Alexander Trails PUD Amendment.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried on voice vote.

9. Approval of the Consent Agenda

Motion by Board Member Haagsma and seconded by Board Member Fryling to approve the Consent agenda including the June 10, 2024 Township Board meeting minutes; General fund expenditures from 06/1/2024 through 06/30/2024 totaling \$145,934.69; Public Safety Special Assessment District expenditures totaling \$47,233.40; Building inspections totaling \$41,073.40; Water and sewer fund expenditures \$635,412.62; and Treasurer's report for May 2024.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Fryling - yes, Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member DeWard - yes. Motion carried.

10. New Business

A. Alexander Trails PUD Amendment

Motion by Board Member Haagsma and seconded by Board Member Lemke to approve the ordinance for the Alexander Trails PUD Amendment.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes. Motion carried.

Motion by Board Member Haagsma and seconded by Board Member Lemke to approve the resolution for the Alexander Trails PUD Amendment.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes. Motion carried.

B. Team Training

Motion by Board Member Lemke and seconded by Board Member Vander Stel to approve the expenditure for team training among department heads at a cost of \$7,875.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Haagsma - yes. Motion carried.

C. Resolution to Adopt the Gaines Charter Township Fire Department Name

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the resolution establishing the Gaines Charter Township Fire Department effective January 1, 2025.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Lemke - yes. Motion carried.

11. Public Comments

None.

12. Manager's comments

July 22, 2024 5:30 pm Board Meeting to discuss Cemetery Ordinance and allocation of ARPA funds.

13. Supervisor's comments.

Byron Township questions on water tower being constructed.

14. Trustees comments

Tax bills have been mailed.

Historical Society building with broken windows.

Movie in the Park August 23, 2024.

15. Adjournment

Supervisor DeWard adjourned the meeting at 07:50 p.m.

Michael Alex Brew, Clerk

Robert DeWard, Supervisor

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR 5:30 PM MEETING
July 22, 2024**

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel

Staff: Manager Weersing

Absent with notice: None

Opening prayer was given by Board Member Brew and the Pledge of Allegiance was recited

1. The meeting was called to order at 5:35 p.m. by Board Member DeWard.

2. Question of Conflict of Interest

None

3. Meeting Agenda

Motion by Board Member Lemke and seconded by Board Member Fryling to approve the proposed agenda.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

4. Communications ~ Non-action Informational Items

- a) Cemetery information
- b) ARPA information

5. Scheduled Speakers

None scheduled.

6. Recognition of Individuals and/or Delegations for agenda and non-agenda items.

None.

7. Public Hearings

A None scheduled.

8. New Business

A. Review current cemetery ordinances and rules

B. Distribution of ARPA Funds

9. Public Comments

None.

10. Manager's comments

None.

11. Supervisor's comments.

None.

12. Trustees comments

None.

13. Adjournment

Supervisor DeWard adjourned the meeting at 7:30 p.m.

Michael Alex Brew, Clerk

Robert DeWard, Supervisor

08/02/2024

CHECK DISBURSEMENT REPORT FOR GAINES CHARTER TOWNSHIP

101-General Fund

Check Date	Bank	Check #	Payee	Description	Amount
07/12/2024	GEN 2	33731	123.NET	TELECOMMUNICATIONS	251.50
07/12/2024	GEN 2	33732#	AMAZON CAPITAL SERVICES	MAGNETIC BUSINESS CARD HOLDER	47.50
07/12/2024	GEN 2	33732	AMAZON CAPITAL SERVICES	APPLE IPAD AND KEYBOARD	424.49
07/12/2024	GEN 2	33732	AMAZON CAPITAL SERVICES	CASE FOR IPHONE	12.99
07/12/2024	GEN 2	33732	AMAZON CAPITAL SERVICES	MISC. SUPPLIES	269.16
07/12/2024	GEN 2	33732	AMAZON CAPITAL SERVICES	DISPLAY PRESENTATION BOARD, POSTER BOARD,AD	238.14
07/12/2024	GEN 2	33732	AMAZON CAPITAL SERVICES	APPLE IPAD AND KEYBOARD	424.50
07/12/2024	GEN 2	33732	AMAZON CAPITAL SERVICES	TABLETOP DISPLAY BOARD	1,336.75
				CHECK GEN 2 33732 TOTAL FOR FUND 101:	2,753.53
07/12/2024	GEN 2	33733#	ARROWASTE INC	TWP TRASH REMOVAL, MONTHLY CHARGE	160.94
07/12/2024	GEN 2	33733	ARROWASTE INC	BLAIN CEMETERY TRASH REMOVAL	63.80
07/12/2024	GEN 2	33733	ARROWASTE INC	LIBRARY, MONTHLY CHARGE , TRASH REMOVAL	80.80
				CHECK GEN 2 33733 TOTAL FOR FUND 101:	305.54
07/12/2024	GEN 2	33734	BLOOM SLUGGETT	PLANNING AND ZONING, LEGAL	49.00
07/12/2024	GEN 2	33735	BLUE CROSS HSA	VISION	181.14
07/12/2024	GEN 2	33737	BUSINESS SYSTEM SOLUTIONS, INC	IT SUPPORT ENVIRONMENT,ITS SUPPORT FOR USERS	4,599.01

07/12/2024	GEN 2	33739	CHRIS HOLWERDA	MILEAGE, CELL PHONE	75.04
07/12/2024	GEN 2	33739	CHRIS HOLWERDA	MILEAGE, CELL PHONE	25.00
				CHECK GEN 2 33739 TOTAL FOR FUND 101:	100.04
07/12/2024	GEN 2	33740	CINTAS	BLACK MATS	90.13
07/12/2024	GEN 2	33741	CLARK HILL	EMAILS WITH CLIENT, REVIEW PETTION...	330.00
07/12/2024	GEN 2	33743#	CONSUMERS ENERGY	49511 LED LIGHT RD ST LIGHTS	3,421.28
07/12/2024	GEN 2	33743	CONSUMERS ENERGY	STREET LIGHTS, DUTTON	14,059.47
07/12/2024	GEN 2	33743	CONSUMERS ENERGY	6883 DIVISION AVE S ST LIGHT	88.53
07/12/2024	GEN 2	33743	CONSUMERS ENERGY	6455 DIV. AVE S ST LIGHT	83.34
07/12/2024	GEN 2	33743	CONSUMERS ENERGY	6610 DIV AVE S	79.03
07/12/2024	GEN 2	33743	CONSUMERS ENERGY	1270 68TH ST,BLAIN CEMETERY	43.77
07/12/2024	GEN 2	33743	CONSUMERS ENERGY	1270 68TH ST.SE,BLAIN CEMETERY	30.63
				CHECK GEN 2 33743 TOTAL FOR FUND 101:	17,806.05
07/12/2024	GEN 2	33744	ELECTION SOURCE	TEST DECK,CHART AND MARK FIRST BALLOTS,ADDITI	665.00
07/12/2024	GEN 2	33745	EVERETT'S LANDSCAPE MANAGEMENT INC	LAWN MAINTENANCE #3 BIKE PATH	47.84
07/12/2024	GEN 2	33745	EVERETT'S LANDSCAPE MANAGEMENT INC	LAWN MAINTENANCE, #4, #5, #6	894.92
				CHECK GEN 2 33745 TOTAL FOR FUND 101:	942.76
07/12/2024	GEN 2	33746#	FNBO	VINYL CERTIFICATE PROTECTORS , GRAND TRAVERS	797.00
07/12/2024	GEN 2	33746	FNBO	VINYL CERTIFICATE PROTECTORS , GRAND TRAVERS	216.69
				CHECK GEN 2 33746 TOTAL FOR FUND 101:	1,013.69

07/12/2024	GEN 2	33748	FNBO	TWP, ASSESSING ,DEPT. CONFERENCE	1,413.76
07/12/2024	GEN 2	33749	FNBO	LUNCH	19.96
07/12/2024	GEN 2	33750	FNBO	FUEL,SPARK PLUG, PAINT,CLEANER	459.77
07/12/2024	GEN 2	33750	FNBO	FUEL,SPARK PLUG, PAINT,CLEANER	148.24
				CHECK GEN 2 33750 TOTAL FOR FUND 101:	608.01
07/12/2024	GEN 2	33752#	FNBO	LUNCH, BATTERY, WATER BOTTLES	19.96
07/12/2024	GEN 2	33752	FNBO	LUNCH, BATTERY, WATER BOTTLES	91.15
				CHECK GEN 2 33752 TOTAL FOR FUND 101:	111.11
07/12/2024	GEN 2	33753	FNBO	FUEL, MG WS ALL PURPOSE 5LB.	50.66
07/12/2024	GEN 2	33754	GORDON WATER	8 / 5 GAL WATER , H/C COOLER RENT	62.39
07/12/2024	GEN 2	33755	GREATAMERICA FINANCIAL SERVICES	COPIERS, CONTRACTED SERVICES	969.00
07/12/2024	GEN 2	33756	HORIZON COMMUNITY PLANNING LLC	ZONING CODE UPDATE , CONSULTATION TRAVEL EXP	3,581.36
07/12/2024	GEN 2	33757	INTERURBAN TRANSIT PARTNERSHIP	CONTRACT SERVICE FOR JULY 2024	3,278.64
07/12/2024	GEN 2	33757	INTERURBAN TRANSIT PARTNERSHIP	CONTRACT SERVICES FOR JULY 2024	671.14
				CHECK GEN 2 33757 TOTAL FOR FUND 101:	3,949.78

07/12/2024	GEN 2	33758#	JACK'S LAWN & SNOWPLOWING, INC	TWP, CONTRACTED SERVICES, WEEDING, BRUSH TR	2,053.57
07/12/2024	GEN 2	33758	JACK'S LAWN & SNOWPLOWING, INC	LIBRARY, CONTRACT / WEEDING	584.33
				CHECK GEN 2 33758 TOTAL FOR FUND 101:	2,637.90
07/12/2024	GEN 2	33759#	KENT COMMUNICATIONS INC	PRINTING NEWSLETTER, PRE PRESS, TAX BILLS, INSEF	468.25
07/12/2024	GEN 2	33759	KENT COMMUNICATIONS INC	PRINTING NEWSLETTER, PRE PRESS, TAX BILLS, INSEF	165.87
07/12/2024	GEN 2	33759	KENT COMMUNICATIONS INC	PRINTING NEWSLETTER, PRE PRESS, TAX BILLS, INSEF	1,252.44
07/12/2024	GEN 2	33759	KENT COMMUNICATIONS INC	PROCESSING FEE AND POSTAGE	588.30
07/12/2024	GEN 2	33759	KENT COMMUNICATIONS INC	PROCESSING FEE AND POSTAGE	917.75
				CHECK GEN 2 33759 TOTAL FOR FUND 101:	3,392.61
07/12/2024	GEN 2	33760	KENT COUNTY ROAD COMMISSION	PARTIAL DEPTH MILL AND FILL, KENT COMMUNICATI	506.73
07/12/2024	GEN 2	33762#	KIM TRIPLETT	CELL PHONE AND MILEAGE	18.35
07/12/2024	GEN 2	33762	KIM TRIPLETT	CELL PHONE AND MILEAGE	12.50
07/12/2024	GEN 2	33762	KIM TRIPLETT	CELL PHONE AND MILEAGE	18.36
07/12/2024	GEN 2	33762	KIM TRIPLETT	CELL PHONE AND MILEAGE	12.50
				CHECK GEN 2 33762 TOTAL FOR FUND 101:	61.71
07/12/2024	GEN 2	33764	LAURIE LEMKE	MILEAGE	458.28
07/12/2024	GEN 2	33766	MEDMUTUAL LIFE	HEALTH AND INSURANCE	470.91
07/12/2024	GEN 2	33767#	MEYERS CLEANING SERVICE INC	TWP, AND LIBRARY CLEANING	1,220.00
07/12/2024	GEN 2	33767	MEYERS CLEANING SERVICE INC	TWP, AND LIBRARY CLEANING	1,270.00
				CHECK GEN 2 33767 TOTAL FOR FUND 101:	2,490.00

07/12/2024	GEN 2	33768	MINER SUPPLY COMPANY	LIBRARY, TWL,BATH TIS, FOAM WASH	291.44
07/12/2024	GEN 2	33769	MLIVE MEDIA GROUP	TEARSHEET AFFIDAVIT,GR PRESS, INVENTORY	404.55
07/12/2024	GEN 2	33770	OCEAN INC.	TRAVEL TIME/ SERVICE DONE BY SALIH 6/18/2024, RE	731.98
07/12/2024	GEN 2	33772	PLUMMERS DISPOSAL SERVICE	PT WHEELCHAIR ACCESSIBLE UNIT , PRAIRIE WOLF P	199.00
07/12/2024	GEN 2	33774	ROD WEERSING	MILEAGE	86.43
07/12/2024	GEN 2	33774	ROD WEERSING	MILEAGE	12.06
07/12/2024	GEN 2	33774	ROD WEERSING	MILEAGE /MISC...	41.54
07/12/2024	GEN 2	33774	ROD WEERSING	MILEAGE AND MISC.	69.01
07/12/2024	GEN 2	33774	ROD WEERSING	PHONE	75.00
07/12/2024	GEN 2	33774	ROD WEERSING	MILEAGE /MISC...	8.00
07/12/2024	GEN 2	33774	ROD WEERSING	MILEAGE AND MISC.	12.00
				CHECK GEN 2 33774 TOTAL FOR FUND 101:	304.04
07/12/2024	GEN 2	33776#	T-MOBILE	TELECOMMUNICATIONS	21.60
07/12/2024	GEN 2	33776	T-MOBILE	TELECOMMUNICATIONS	43.20
07/12/2024	GEN 2	33776	T-MOBILE	TELECOMMUNICATIONS	21.60
07/12/2024	GEN 2	33776	T-MOBILE	TELECOMMUNICATIONS	38.60
07/12/2024	GEN 2	33776	T-MOBILE	TELECOMMUNICATIONS	221.27
07/12/2024	GEN 2	33776	T-MOBILE	TELECOMMUNICATIONS	21.60
07/12/2024	GEN 2	33776	T-MOBILE	TELECOMMUNICATIONS	43.20
				CHECK GEN 2 33776 TOTAL FOR FUND 101:	411.07
07/12/2024	GEN 2	33777#	THE SUN AND NEWS	PUBLIC HEARINGS AND SYNOPSIS	135.00
07/12/2024	GEN 2	33777	THE SUN AND NEWS	PUBLIC HEARINGS AND SYNOPSIS	675.00

				CHECK GEN 2 33777 TOTAL FOR FUND 101:	810.00
07/12/2024	GEN 2	33778	TOTAL FIRE PROTECTION	6/3 -6/17/2024 REPLACED TEST HEADER PIPING	1,300.00
07/12/2024	GEN 2	33779#	VRIESMAN & KORHORN LLC	0933 DUTTON CEMETERY	2,614.10
07/12/2024	GEN 2	33779	VRIESMAN & KORHORN LLC	1214 BLAIN CEMETERY EXPANSION	54.00
07/12/2024	GEN 2	33779	VRIESMAN & KORHORN LLC	0085 MISCELLANEOUS ENGINEERING	1,650.82
				CHECK GEN 2 33779 TOTAL FOR FUND 101:	4,318.92
07/19/2024	GEN 2	33784#	DELTA DENTAL	HEALTH AND LIFE INSURANCE	97.92
07/19/2024	GEN 2	33784	DELTA DENTAL	HEALTH AND LIFE INSURANCE	159.29
07/19/2024	GEN 2	33784	DELTA DENTAL	HEALTH AND LIFE INSURANCE	277.42
07/19/2024	GEN 2	33784	DELTA DENTAL	HEALTH AND LIFE INSURANCE	41.15
07/19/2024	GEN 2	33784	DELTA DENTAL	HEALTH AND LIFE INSURANCE	216.06
07/19/2024	GEN 2	33784	DELTA DENTAL	HEALTH AND LIFE INSURANCE	41.15
07/19/2024	GEN 2	33784	DELTA DENTAL	HEALTH AND LIFE INSURANCE	138.71
				CHECK GEN 2 33784 TOTAL FOR FUND 101:	971.70
07/19/2024	GEN 2	33785#	DJ'S LANDSCAPE MANAGEMENT	TWP OFFICES, MONTHLY CONTRACT	2,228.78
07/19/2024	GEN 2	33785	DJ'S LANDSCAPE MANAGEMENT	LIBRARY, MONTHLY INSTALLMENT JULY 2024/ CONF	187.00
				CHECK GEN 2 33785 TOTAL FOR FUND 101:	2,415.78
07/19/2024	GEN 2	33786	FIRST UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE	1,468.64
07/19/2024	GEN 2	33788	GVL TRENCHING, INC.	EXCAVATING	336.00
07/19/2024	GEN 2	33790	MAYNARDS WATER CONDITIONING LLC	TWP DELIVERY CHARGE	35.00

07/19/2024	GEN 2	33792	MINER SUPPLY COMPANY	TWP SUPPLIES	179.16
07/19/2024	GEN 2	33795	TOTAL FIRE PROTECTION	INSPECTION , 7/11/2024 , TWP OFFICE	200.00
07/19/2024	GEN 2	33796	WEST MICHIGAN DOCUMENT SHREDDING LL	SHREDDING SERVICE	40.00
07/26/2024	GEN 2	112(E)#	BLUE CROSS HSA	HSA POOL	232.85
07/26/2024	GEN 2	112(E)	BLUE CROSS HSA	HSA POOL	232.86
07/26/2024	GEN 2	112(E)	BLUE CROSS HSA	HSA POOL	1,548.50
07/26/2024	GEN 2	112(E)	BLUE CROSS HSA	HSA POOL	523.93
07/26/2024	GEN 2	112(E)	BLUE CROSS HSA	HSA POOL	3,993.30
07/26/2024	GEN 2	112(E)	BLUE CROSS HSA	HSA POOL	669.48
07/26/2024	GEN 2	112(E)	BLUE CROSS HSA	HSA POOL	1,630.00
				CHECK GEN 2 112(E) TOTAL FOR FUND 101:	8,830.92
07/26/2024	GEN 2	33797	AMAZON CAPITAL SERVICES	LAMINATING POUCHES,SELF ADHESIVE DOTS	86.90
07/26/2024	GEN 2	33799#	BS&A SOFTWARE	PERMITS, MISC REC, COMMUNITY DEV, ONLINE SERV	576.00
07/26/2024	GEN 2	33799	BS&A SOFTWARE	PERMITS, MISC REC, COMMUNITY DEV, ONLINE SERV	1,479.50
07/26/2024	GEN 2	33799	BS&A SOFTWARE	PERMITS, MISC REC, COMMUNITY DEV, ONLINE SERV	1,479.50
07/26/2024	GEN 2	33799	BS&A SOFTWARE	PERMITS, MISC REC, COMMUNITY DEV, ONLINE SERV	208.40
				CHECK GEN 2 33799 TOTAL FOR FUND 101:	3,743.40
07/26/2024	GEN 2	33800#	CONSUMERS ENERGY	TWP OFFICE	7,406.16
07/26/2024	GEN 2	33800	CONSUMERS ENERGY	TRAFFIC CIRCLE	89.84
07/26/2024	GEN 2	33800	CONSUMERS ENERGY	7261 DIVISION AVE S STLIGHT	90.37

07/26/2024	GEN 2	33800	CONSUMERS ENERGY	DUTTON CEMETERY	28.94
07/26/2024	GEN 2	33800	CONSUMERS ENERGY	LIBRARY, ELECTRIC	1,526.89
				CHECK GEN 2 33800 TOTAL FOR FUND 101:	9,142.20
07/26/2024	GEN 2	33801#	DTE ENERGY	TWP HALL	528.39
07/26/2024	GEN 2	33801	DTE ENERGY	LIBRARY, NATURAL GAS	62.10
				CHECK GEN 2 33801 TOTAL FOR FUND 101:	590.49
07/26/2024	GEN 2	33803	GAINES TOWNSHIP TAX FUND	REFUND	143.44
07/26/2024	GEN 2	33804#	IPM SERVICES	TWP ,INSPECTION MADE. TREATED FOR ANTS	42.00
07/26/2024	GEN 2	33804	IPM SERVICES	INSECT INSPECTION FOR TWP.	42.00
07/26/2024	GEN 2	33804	IPM SERVICES	LIBRARY INSPECTION,INSECTS	25.00
07/26/2024	GEN 2	33804	IPM SERVICES	LIBRARY, INSPECTION	25.00
				CHECK GEN 2 33804 TOTAL FOR FUND 101:	134.00
07/26/2024	GEN 2	33805	K.C. DRAIN COMMISSION	DRAIN EXPENITURES THRU 6/30/2024 ,BUCK CREEK I	27,668.64
07/26/2024	GEN 2	33807	LAMPHEAR SERVICE COMPANY INC	COMPLETED MID-SEASON INSPECTIONS, FILTER CH/	544.00
07/26/2024	GEN 2	33808#	MICHAEL BREW	CEMETERY AND ELECTION MILEAGE	2.01
07/26/2024	GEN 2	33808	MICHAEL BREW	CEMETERY AND ELECTION MILEAGE	79.73
				CHECK GEN 2 33808 TOTAL FOR FUND 101:	81.74
07/26/2024	GEN 2	33809	MINER SUPPLY COMPANY	LIBRARY	210.27

07/26/2024	GEN 2	33810	NOORDYK BUSINESS EQUIPMENT	CLEANING PRINTER,REPLACED DRUM	330.27
07/26/2024	GEN 2	33811	PATRICIA MOLL	ELECTION FOOD	433.15
07/26/2024	GEN 2	33813	STAR 2 STAR COMMUNICATIONS	TELECOMMUNICATIONS	888.06
07/26/2024	GEN 2	33814	TUFF TURF MOLEBUSTERS	LAWN CARE, ROUNDUP PRO	241.50
				Total for fund 101 GENERAL FUND	117,357.82
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT					

08/02/2024

CHECK DISBURSEMENT REPORT FOR GAINES CHARTER TOWNSHIP

205-Public Safety

Check Date	Bank	Check #	Payee	Description	Amount
07/12/2024	GEN 2	33732#	AMAZON CAPITAL SERVICES	CFD, PAPER TOWELS, TP, COFFEE, CLOROX TOILET TA	244.08
07/12/2024	GEN 2	33732	AMAZON CAPITAL SERVICES	DFD, RAIN-X , (5)	40.40
				CHECK GEN 2 33732 TOTAL FOR FUND 205:	284.48
07/12/2024	GEN 2	33733#	ARROWASTE INC	CFD, MONTHLY CHARGE , TRASH REMOVAL	128.79
07/12/2024	GEN 2	33733	ARROWASTE INC	DFD, MONTHLY CHARGE, TRASH REMOVAL	53.52
				CHECK GEN 2 33733 TOTAL FOR FUND 205:	182.31
07/12/2024	GEN 2	33736	BOUND TREE MEDICAL LLC	CFD, CURAPLEX OB KIT, GLOVES	173.89
07/12/2024	GEN 2	33737#	BUSINESS SYSTEM SOLUTIONS, INC	IT SUPPORT ENVIRONMENT, ITS SUPPORT FOR USERS	1,121.45
07/12/2024	GEN 2	33737	BUSINESS SYSTEM SOLUTIONS, INC	IT SUPPORT ENVIRONMENT, ITS SUPPORT FOR USERS	485.00
				CHECK GEN 2 33737 TOTAL FOR FUND 205:	1,606.45
07/12/2024	GEN 2	33738	BYRON TOWNSHIP TREASURER	WATER AND SEWER BILL	255.06
07/12/2024	GEN 2	33742	COMCAST	CFD, TELECOMMUNICATIONS	323.27
07/12/2024	GEN 2	33743	CONSUMERS ENERGY	CFD, 11 68TH ST SW	1,238.61

07/12/2024	GEN 2	33747	FNBO	CFD,BYRON CENTER MEATS	250.00
07/12/2024	GEN 2	33751#	FNBO	DFD, CFD, SPARK PLUG,CLIP, LP GAL , GAS, 4 FLATS,	2.89
07/12/2024	GEN 2	33751	FNBO	DFD, CFD, SPARK PLUG,CLIP, LP GAL , GAS, 4 FLATS,	11.70
07/12/2024	GEN 2	33751	FNBO	DFD, CFD, SPARK PLUG,CLIP, LP GAL , GAS, 4 FLATS,	205.90
07/12/2024	GEN 2	33751	FNBO	DFD, CFD, SPARK PLUG,CLIP, LP GAL , GAS, 4 FLATS,	63.56
07/12/2024	GEN 2	33751	FNBO	DFD, CFD, SPARK PLUG,CLIP, LP GAL , GAS, 4 FLATS,	225.00
				CHECK GEN 2 33751 TOTAL FOR FUND 205:	509.05
07/12/2024	GEN 2	33752	FNBO	LUNCH, BATTERY, WATER BOTTLES	188.17
07/12/2024	GEN 2	33761	KENT COUNTY TREASURER	GAINES CP OFFICER- MAY, TWP LAW- MAY	119,835.16
07/12/2024	GEN 2	33763	LAMPHEAR SERVICE COMPANY INC	CFD, CONDENSATE LEAK. INSTALLED CONDENSATE	207.75
07/12/2024	GEN 2	33765	LAWN RX	CFD, SLOW RELEASE FERTILIZER	67.00
07/12/2024	GEN 2	33771#	PHOENIX SAFETY OUTFITTERS	CFD,COAT RENTAL , FOR IAN LAFAVE	50.00
07/12/2024	GEN 2	33771	PHOENIX SAFETY OUTFITTERS	DFD, BRANDON PUCKETT, TURNOUT COAT RENTAL	50.00
				CHECK GEN 2 33771 TOTAL FOR FUND 205:	100.00
07/12/2024	GEN 2	33773#	PURITY CYLINDER GASES INC	CFD, MEDICAL PORTABLE , MAINTENANCE FEE	15.50
07/12/2024	GEN 2	33773	PURITY CYLINDER GASES INC	DFD, OXYGEN,USP, GAS HAZ MAT FEE	82.95
				CHECK GEN 2 33773 TOTAL FOR FUND 205:	98.45
07/12/2024	GEN 2	33776#	T-MOBILE	TELECOMMUNICATIONS	21.60

07/12/2024	GEN 2	33776	T-MOBILE	TELECOMMUNICATIONS	85.70
				CHECK GEN 2 33776 TOTAL FOR FUND 205:	107.30
07/12/2024	GEN 2	33780#	WEX BANK	FUEL, CFD, DFD	1,105.39
07/12/2024	GEN 2	33780	WEX BANK	FUEL, CFD, DFD	17.14
				CHECK GEN 2 33780 TOTAL FOR FUND 205:	1,122.53
07/19/2024	GEN 2	33781#	AMAZON CAPITAL SERVICES	CFD,THREADLOCKER GLUE STICK,GREASE DRIP PAN	80.48
07/19/2024	GEN 2	33781	AMAZON CAPITAL SERVICES	CFD,THREADLOCKER GLUE STICK,GREASE DRIP PAN	13.45
07/19/2024	GEN 2	33781	AMAZON CAPITAL SERVICES	CFD, MEGUIAR'S ULTIMATE WASH AND WAX	67.96
07/19/2024	GEN 2	33781	AMAZON CAPITAL SERVICES	CFD, CASE FOR IPHONE, SCREEN PROTECTOR	40.90
07/19/2024	GEN 2	33781	AMAZON CAPITAL SERVICES	TP, FABRIC SOFTENER , TOILET BOWL CLEANER,FAST	75.17
07/19/2024	GEN 2	33781	AMAZON CAPITAL SERVICES	TP, FABRIC SOFTENER , TOILET BOWL CLEANER,FAST	7.99
				CHECK GEN 2 33781 TOTAL FOR FUND 205:	285.95
07/19/2024	GEN 2	33782	AUTO VALUE PARTS STORES	CFD, OIL 40LB	139.90
07/19/2024	GEN 2	33783	BOUND TREE MEDICAL LLC	CFD, RESUS PACKS, HYFIN VENT CHEST SEAL	164.95
07/19/2024	GEN 2	33783	BOUND TREE MEDICAL LLC	BLOOD GLUCOSE TEST STRIPS, OXIMETER ,PULSE, FI	124.75
				CHECK GEN 2 33783 TOTAL FOR FUND 205:	289.70
07/19/2024	GEN 2	33784#	DELTA DENTAL	HEALTH AND LIFE INSURANCE	461.19
07/19/2024	GEN 2	33784	DELTA DENTAL	HEALTH AND LIFE INSURANCE	629.01
				CHECK GEN 2 33784 TOTAL FOR FUND 205:	1,090.20
07/19/2024	GEN 2	33787	GORDON WATER	WATER DELIVERY, COLLER RENT	92.19

07/19/2024	GEN 2	33789#	K.C. EMERGENCY MEDICAL SERVICE	CFD, QUARTERLY ASSESSMENT- Q4: JULY1, 2024- SE	246.20
07/19/2024	GEN 2	33789	K.C. EMERGENCY MEDICAL SERVICE	DFD, FY 2023-2024 QUARTERLY ASSESSMENT- Q4; JL	251.98
				CHECK GEN 2 33789 TOTAL FOR FUND 205:	498.18
07/19/2024	GEN 2	33791	MICHIGAN AIR SOLUTIONS	CFD, COMPRESSOR PARTS	48.56
07/19/2024	GEN 2	33793	PHOENIX SAFETY OUTFITTERS	RENTAL ,TURNOUT COAT, CFD	50.00
07/19/2024	GEN 2	33793	PHOENIX SAFETY OUTFITTERS	CFD, JUNE 2024 RENTAL, TURNOUT COAT	50.00
07/19/2024	GEN 2	33793	PHOENIX SAFETY OUTFITTERS	CFD, JULY 2024 RENTAL, TURNOUT COAT	50.00
				CHECK GEN 2 33793 TOTAL FOR FUND 205:	150.00
07/19/2024	GEN 2	33794	SAFEWARE INC	DFD, H2S 10 PPM/CO 50 PPM / MELTHANE 2.5% 4- G/	178.80
07/26/2024	GEN 2	112(E)#	BLUE CROSS HSA	HSA POOL	9,226.98
07/26/2024	GEN 2	112(E)	BLUE CROSS HSA	HSA POOL	6,228.96
				CHECK GEN 2 112(E) TOTAL FOR FUND 205:	15,455.94
07/26/2024	GEN 2	33797	AMAZON CAPITAL SERVICES	CARPET DEODORIZER	26.04
07/26/2024	GEN 2	33797	AMAZON CAPITAL SERVICES	CDF,COFFEE, PAPER TOWELS,409 CLEANER	242.78
07/26/2024	GEN 2	33797	AMAZON CAPITAL SERVICES	TP,LAUNDRY DETERGENT,MEMO PADS, SCOTT TOWE	202.11
07/26/2024	GEN 2	33797	AMAZON CAPITAL SERVICES	CDF, BATTERIES, GATORADE	169.16
07/26/2024	GEN 2	33797	AMAZON CAPITAL SERVICES	CAR CHARGER	49.99
07/26/2024	GEN 2	33797	AMAZON CAPITAL SERVICES	CDF, BATTERIES, GATORADE	54.12
07/26/2024	GEN 2	33797	AMAZON CAPITAL SERVICES	BATTERY-STINGERS	42.92
				CHECK GEN 2 33797 TOTAL FOR FUND 205:	787.12
07/26/2024	GEN 2	33798	BOUND TREE MEDICAL LLC	HYFIN VENT CHEST SEAL	62.37

07/26/2024	GEN 2	33800	CONSUMERS ENERGY	DFD	1,422.48
07/26/2024	GEN 2	33801#	DTE ENERGY	CFD, NATURAL GAS	71.39
07/26/2024	GEN 2	33801	DTE ENERGY	DFD,NATURAL GAS	83.71
				CHECK GEN 2 33801 TOTAL FOR FUND 205:	155.10
07/26/2024	GEN 2	33802	FIRST ARRIVING LLC	SUBSCRIPTION RENEW	625.00
07/26/2024	GEN 2	33804#	IPM SERVICES	INSPECTION MADE FOR CFD	25.00
07/26/2024	GEN 2	33804	IPM SERVICES	CFD, INSPECTION	25.00
07/26/2024	GEN 2	33804	IPM SERVICES	INSPECTION FOR DFD	25.00
07/26/2024	GEN 2	33804	IPM SERVICES	DFD, INSPECTION	25.00
				CHECK GEN 2 33804 TOTAL FOR FUND 205:	100.00
07/26/2024	GEN 2	33806	KLEYN MOBILE REPAIR LLC	PLC AND ADVANCED REMOTE DISPLAY	2,608.87
07/26/2024	GEN 2	33807	LAMPHEAR SERVICE COMPANY INC	SERVICE LABOR ON A/C, CDF	305.50
07/26/2024	GEN 2	33807	LAMPHEAR SERVICE COMPANY INC	INSTALLATION OF NEW FURNACE AND AIR CONDITIO	11,576.00
				CHECK GEN 2 33807 TOTAL FOR FUND 205:	11,881.50
07/26/2024	GEN 2	33813	STAR 2 STAR COMMUNICATIONS	DFD, TELECOMMUNICATIONS	469.69
				Total for fund 205 PUBLIC SAFETY SAD	162,891.03

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

08/02/2024

CHECK DISBURSEMENT REPORT FOR GAINES CHARTER TOWNSHIP

549-Bldg Inspections

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
07/12/2024	GEN 2	33775	ROGER STERK	MILEAGE REPORT	817.000	371.000	137.15
07/12/2024	GEN 2	33776	T-MOBILE	TELECOMMUNICATIONS	853.000	371.000	43.20
07/19/2024	GEN 2	33784	DELTA DENTAL	HEALTH AND LIFE INSURANCE	717.000	371.000	82.30
07/26/2024	GEN 2	112(E)	BLUE CROSS HSA	HSA POOL	717.000	371.000	2,060.81
07/26/2024	GEN 2	33799	BS&A SOFTWARE	PERMITS, MISC REC, COMMUNITY DEV, ONLINE SERV	809.000	371.000	3,857.10
07/26/2024	GEN 2	33812	PROFESSIONAL CODE INSPECTIONS INC	MECHANICAL , AND PLUMBING PERMITS	808.000	371.000	22,544.31
				Total for fund 549 BUILDING INSPECTIONS DEPT			28,724.87

07/26/2024 03:35 PM
User: TRACY
DB: Gaines Township

CHECK REGISTER FOR GAINES CHARTER TOWNSHIP
CHECK DATE FROM 07/01/2024 - 07/31/2024

Page: 1/1

Check Date	Check	Vendor Name	Description	Amount
Bank WSK2 WATER/SEWER CHECKING				
07/17/2024	5798	BYRON GAINES UTILITY AUTHORITY	CITY OF GR SEWER JUNE 2024	13,134.99
07/17/2024	5799	EAGLE CREEK HOMES LLC	REFUND FOR ACCOUNT #: AVDR-006910-0000-0	182.21
			REFUND FOR ACCOUNT #: CALD-006831-0000-0	128.33
			REFUND FOR ACCOUNT #: CALD-006927-0000-0	201.06
				511.60
07/17/2024	5800	ETNA SUPPLY	ETNA ANNUAL SENSUS SUPPORT	3,000.00
07/17/2024	5801	EXTEND YOUR REACH	JULY BILLING	374.83
07/17/2024	5802	GALLUP, MIKE	REFUND FOR ACCOUNT: UNIC-000614-0000-02	266.77
07/17/2024	5803	GILLESPIE, COLIN	REFUND FOR ACCOUNT: SNVD-007588-0000-02	38.38
07/17/2024	5804	KOMDEUR, DOUG	REFUND FOR ACCOUNT: 76TH-000985-0000-01	32.22
07/17/2024	5805	PENDELL, TIM	REFUND FOR ACCOUNT: PARA-006705-0000-04	26.15
07/17/2024	5806	RIVER BIRCH HOLDINGS LLC	REFUND IRRI PERMIT W6750 3538 RED SCHOOL	1,725.00
07/17/2024	5807	VRIESMAN & KORHORN	1688 68TH CHILDCARE	1,206.68
			PWS CONTRACT 3	162.00
			KPS MULTIPURPOSE BLDG	324.00
			KPS SOUTHWOOD ELEM	920.68
			PWS CONTRACT 2	648.00
			COOKS CROSS ENCLAVE	54.00
			DUTTON CENTER	817.37
			WATER/SEWER ADMIN	146.87
			THORNAPPLE FARMS PH2	54.00
			ALLIANCE BEVERAGE PH2	1,061.04
			THORNAPPLE FARMS TRUNK SEWER	54.00
			PRAIRIE WOLF STATION LS	5,722.00
			THORNAPPLE FARMS PH1	63.38
			RAPIDS RD EXT	887.74
			ALEXANDER TRAILS OFFSITE WM	621.00
			2ND WATER CONNECTION TO WYOMING	81.00
			ALEXANDER TRAILS	162.00
			STORAGE TANK	4,055.00
			GPS UTILITY PICKUP	2,826.35
			MISC SEWER	180.00
			MISC WATER SYS	422.00
				20,469.11
WSK2 TOTALS:				
Total of 10 Checks:				39,579.05
Less 0 Void Checks:				0.00
Total of 10 Disbursements:				39,579.05

GAINES CHARTER TOWNSHIP

LAURIE J LEMKE, TREASURER

CASH, INVESTMENTS; CD'S , MM AND POOL ACCOUNTS

June of 2024

Bank	Type	Amount	APR	Term	Maturity Date
GENERAL FUND					
Macatawa Checking	Ckg	\$ 3,135,709.74			
Opioid Settlement Fund	Assigned	\$ 12,358.49			
Sidewalk & Trails	Assigned	\$ 15,765.75			
CFD - Truck Fund	Assigned	\$ 400,000.00			
DFD - Equip Fund	Assigned	\$ 1,000.00			
Cemetery	Assigned	\$ 10,000.00			
Township Hall & Grounds	Assigned	\$ 44,129.00			
Division Ave. Improvements	Assigned	\$ 24,000.69			
Total General Fund Checking		\$ 3,642,963.67	4.07%		
Macatawa MM Savings					
Building Department	Restricted	\$ 2,086,515.00			
Streetlights	Restricted	\$ 161,826.00			
Interest Paid to Date		\$ 20,335.16			
	127409	\$ 2,268,676.16	4.07%		
Investments					
Kent Co. Pool - General	Pooled	\$ 1,198,394.45	4.22%		
Michigan Class	Pooled	\$ 1,833,227.87	5.40%		
CIBC	CD	\$ 550,000.00	5.07%	12 Mos.	6.4.2025
Consumers Credit Union	CD	\$ 318,925.71	4.50%	18 Mos.	10.4.2024
		\$ 3,900,548.03			
GENERAL FUND TOTAL		\$ 9,812,187.86			
Kent Co. Pool - ARPA Funds	Pooled	\$ 2,232,621.69	4.22%		
DIVISION AVE CORRIDOR		\$ 27,056.53			
TRUST & AGENCY		\$ 77,940.58			
TAX FUND		\$ 100.00			
PETTY CASH		\$ 256.25			
WATER & SEWER					
Bank		Amount	APY	Term	Maturity Date
Macatawa Bank	Checking	\$ 1,650,952.04	4.07%		
Kent Co. Pool	Pooled	\$ 9,723,348.86	4.22%		
Michigan Class	Pooled	\$ 1,704,763.05	5.40%		
Consumers Credit Union	Share	\$ 27.74			
Consumers Credit Union	MMM	\$ 376,746.93	3.50%		
Huntington Investments	Meeder PF	\$-			
West MI Community Bank	CD	\$ 750,000.00	5.25%	365 Days	7.20.2024
CIBC USA Bank	CD	\$ 1,013,066.66	5.40%	365 Days	8.9.2024
Horizon	CD	\$ 1,081,139.20	5.06%	365 Days	9.19.2024
Mercantile Bank of MI	CD	\$ 1,056,422.64	5.25%	365 Days	10.23.2024
Flagstar Bank	CD	\$ 1,029,019.47	5.08%	12 Months	11.7.2024
First National Bank of A	CD	\$ 535,246.70	4.40%	18 Months	12.17.2024
Flagstar Bank	CD	\$ 1,059,556.17	5.08%	17 Months	3.3.2025
Macatawa Bank	CD	\$ 779,535.61	4.31%	13 Months	3.17.2025
Michigan First CU	CD/Share	\$ 751,259.04	5.15%	12 Months	3.21.2025
Choice One Bank	CD	\$ 762,340.86	5.12%	12 Months	4.10.2025
Horizon Bank	CD	\$ 615,258.72	4.89%	12 Months	5.13.2025
Union Bank	CD	\$ 800,000.00	5.25%	12 Months	5.22.2025
Choice One Bank	CD	\$ 1,054,271.07	5.12%	12 Months	6.1.2025
West MI Community Bank	CD	\$ 531,621.58	5.20%	365 Days	6.6.2025
Restricted W&S Fees	Committed	\$ 25,274,576.34			



MEMO

Staff Communication

DATE: August 12th, 2024
TO: Township Board of Trustees
FROM: Dan Wells, Community Development Director
RE: Monte Vista Plat Lot Line Adjustment Request

SUMMARY OF TOPIC:

The Township has received an application to adjust a lot line between 347 and 353 Sorrento Drive SE (parcel numbers 41-22-19-327-002 and 41-22-19-327-006 respectively).

The lots are platted parcels within the Monte Vista plat under single ownership.

The parcel is currently zoned Agricultural/Rural-Residential, and both the proposed parcels will meet the development standards for that zoning district.

ORDINANCES:

Per "Township Ordinance 22-66: Division of Platted Lots", no platted lots shall be further partitioned or divided without Township Board approval. Staff has reviewed the proposed divisions, and the proposed lot meets lot dimension requirements under current zoning. The ordinance also defines "division" as any reconfiguration of parcel lines, thus the need for Board approval.

FINANCIAL IMPACT:

There will be no financial impact on the Township.

BUDGET ACTION REQUIRED:

No budget action is necessary.

STAFF RECOMMENDATION:

Staff recommends approval of the parcel combination since all ordinance requirements have been met.



LEGEND

- = IRON STAKE FOUND
- = IRON STAKE SET
- ⊕ = MONUMENT

Description of existing parcel 41-22-19-327-002:
Lot 4, Monte Vista, part of the SW 1/4 of Section 19, T5N, R11W, Gaines Township, Kent County, Michigan.

Description of existing parcel 41-22-19-327-006

Lot 3, Monroe Vista, except that part described as: Commencing at the most Southerly corner of Lot 3; thence N43°25'E 217.11 feet; thence West 34.42 feet; thence S43°25'W 193.45 feet to the NE line of Sorrento Drive; thence S46°35'E 25.0 feet to the place of beginning, Section 19, T5N, R11W, Gaines Township, Kent County, Michigan.

Description of Revised parcel 41-22-19-327-002:

Lot 4, Monte Vista, part of the SW 1/4 of Section 19, T5N, R11W, Gaines Township, Kent County, Michigan. ALSO, that part of Lot 3, Monte Vista, described as: Commencing at the most Southerly corner of Lot 4, Monte Vista: thence N43°25'E 180.52 feet along the Easterly line of Lot 4 to the PLACE OF BEGINNING of this description; thence N00°00'E 126.38 feet along the Easterly line of Lot 4; thence S70°48'34"E 93.17 feet; thence S19°11'24"W 38.06 feet; thence S51°36'18"W 96.31 feet to the place of beginning of Section 19, T5N, R11W, Gaines Township, Kent County, Michigan.

Description of Revised parcel 41-22-19-327-006:

Lot 3, Mont Vista, except that part described as: Commencing at the most Southern corner of Lot 3; thence N43°25'E 217.11 feet; thence West 34.42 feet; thence S45°25'W 193.45 feet to the NE line of Sorrento Drive; thence S46°35'E 25.0 feet to the place of beginning. ALSO EXCEPT, that part of Lot 3, Monte Vista, described as: Commencing at the most Southernly corner of Lot 4, Monte Vista; thence N43°25'E 180.52 feet along the Eastern line of Lot 4 to the PLACE OF BEGINNING of this description; thence N00°00'E 126.38 feet along the Eastern line of Lot 4; thence S70°48'34"E 93.17 feet; thence S12°31'24"W 38.06 feet; thence S51°36'18"W 96.31 feet to the place of beginning. Section 19, T5N, R11W, Gaines Township, Kent County, Michigan.

[illegible]

**CHARTER TOWNSHIP OF GAINES
COUNTY OF KENT, MICHIGAN**

RESOLUTION NO. 2024-_____

The following Resolution was offered and adopted by the Gaines Charter Township Board of Trustees at a meeting held on _____, 2024, at the Gaines Charter Township Offices, 8555 Kalamazoo Avenue, Caledonia, Michigan.

Members Present:

Member Absent:

The following Resolution was offered for adoption by Member _____ and supported by Member _____ to document the findings and decision by the Gaines Charter Township Board of Trustees regarding a request made to combine platted parcels 41-22-19-327-002 and 41-22-19-327-006.

**347 and 353 Sorrento Drive SE
Monte Vista Plat Parcel Adjustments**

WHEREAS, Raymond Haan (the "Applicant") has submitted a lot line adjustment application for 347 and 353 Sorrento Drive SE.

WHEREAS, the platted parcels proposed to be adjusted consist of Lot 3 and Lot 4 of the Monte Vista plat.

WHEREAS, the Planning staff has considered the application and the proposed adjustment of the platted parcels, recommends that the Gaines Charter Township Board of Trustees grant approval of the platted parcel adjustment.

IT IS, THEREFORE, RESOLVED AS FOLLOWS:

The Gaines Charter Township Board of Trustees hereby grants approval for combination of platted parcels 41-22-19-327-002 and 41-22-19-327-006.

1. Revision of Final Plat.

Lot 3 and Lot 4 of the Monte Vista plat shall be adjusted per the attached survey dated 07/08/2024 by Exxel Engineering.

2. Land Division Act and Chapter 22 Land Divisions, Subdivisions and Land Development.

The Plat shall comply in all respects with applicable provisions of the Michigan Land Division Act and Chapter 22 of the Gaines Charter Township Code, Land Divisions, Subdivisions and Land Development.

TOWNSHIP BOARD DECISION

Based on the above, the Gaines Charter Township Board of Trustees hereby adopts Resolution No. 2024-_____ subject to conditions documented herein.

A motion was made to adopt this resolution by Township Board Member _____ and supported by Township Board Member _____, the roll call vote being as follows:

AYES: _____
NAYS: _____
ABSENT: _____

RESOLUTION DECLARED ADOPTED

CERTIFICATION

I hereby certify that the above is a true copy of a resolution adopted by the Gaines Charter Township Board at a regular meeting held on February 12, 2024.

Respectfully submitted,

Michael Brew, Clerk
Gaines Charter Township

Dated: _____, 2024



MEMO

Staff Communication-Action Required

DATE: August 5, 2024
TO: Gaines Charter Township
FROM: Rod Weersing, Township Manager
RE: Dutton Cemetery Expansion

SUMMARY OF TOPIC:

VK Civil posted the Request for Proposal (RFP) for the Dutton Cemetery Expansion project in early July. There was a high level of interest in this project with around a dozen contractors requesting information.

Five contractors ended up submitting bids for the project. The low bid came in at \$97,675 and was submitted by GVL Excavating. VK Civil has recommended that they be awarded the project.

BUDGET ACTION REQUIRED:

None – this project was included in the 2024 budget.

STAFF RECOMMENDATION:

To award this project to GVL Excavating based on the recommendation from VK Civil.

BID TAB

Project Number 0933

DUTTON CEMETERY IMPROVEMENTS
CHARTER TOWNSHIP OF GAINES
KENT COUNTY, MICHIGAN
JULY 25, 2024

		1st Low Bidder: GVL Excavating				2nd Low Bidder: Nexgen Construction		3rd Low Bidder: Weick Bros, Inc		4th Low Bidder: Stein Construction Co.	
NO	ITEM	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
DUTTON CEMETERY IMPROVEMENTS											
1	Mobilization, Bonds, Permits & Insurance	1	LS	\$6,000.00	\$6,000.00	\$10,457.50	\$10,457.50	\$17,000.00	\$17,000.00	\$12,000.00	\$12,000.00
2	Sawcut Existing Pavement	150	LF	\$3.00	\$450.00	\$1.65	\$247.50	\$4.00	\$600.00	\$10.00	\$1,500.00
3	Remove Existing Soils and Dispose of Offsite	720	CY	\$8.00	\$5,760.00	\$16.00	\$11,520.00	\$13.90	\$10,008.00	\$35.00	\$25,200.00
4	Place 12-inch Class II Sand Subbase	1200	SYD	\$5.20	\$6,240.00	\$10.00	\$12,000.00	\$8.60	\$10,320.00	\$20.00	\$24,000.00
5	Place 6-inch MDOT 22A Aggregate Base	1200	SYD	\$8.00	\$9,600.00	\$9.50	\$11,400.00	\$6.53	\$7,836.00	\$15.00	\$18,000.00
6	Place 2-inch MDOT 3C Asphalt Base Course	135	TON	\$175.00	\$23,625.00	\$90.00	\$12,150.00	\$140.00	\$18,900.00	\$180.00	\$24,300.00
7	Place 1.5-inch MDOT 5EML Asphalt Top Course over Bond Coat	100	TON	\$162.00	\$16,200.00	\$95.25	\$9,525.00	\$150.00	\$15,000.00	\$190.00	\$19,000.00
8	Mass Site Grading and Lawn Restoration	1	LS	\$14,500.00	\$14,500.00	\$6,100.00	\$6,100.00	\$8,000.00	\$8,000.00	\$5,000.00	\$5,000.00
BLAIN CEMETERY IMPROVEMENTS											
9	Site Clearing and Full Lawn Restoration at Blain Cemetery (Including Hydroseeding)	1	LS	\$6,500.00	\$6,500.00	\$16,500.00	\$16,500.00	\$20,000.00	\$20,000.00	\$17,000.00	\$17,000.00
10	Place 2-inches of Topsoil	400	CYD	\$22.00	\$8,800.00	\$44.00	\$17,600.00	\$42.00	\$16,800.00	\$60.00	\$24,000.00
TOTAL ALL CONTRACT ITEMS					\$97,675.00	\$107,500.00		\$124,464.00		\$170,000.00	
Additional Bids Received											
Fischer Idema Excavating		\$280,600.00									



Vriesman
& Korhorn

July 25, 2024
0933

Rod Weersing
Gaines Charter Township
8555 Kalamazoo Avenue, SE
Caledonia, MI 49316

RE: Dutton Cemetery Improvements Project

Dear Rod:

Five (5) bids were received for construction of the Dutton Cemetery Improvements project. We have reviewed the bids for accuracy and completeness, and GVL Excavating is the successful low bidder in the amount of \$97,675.00. Enclosed is a tabulation of bids.

GVL Excavating has sufficient experience in the construction of roads and paths, and we recommend the project be awarded to them at the Gaines Charter Township Board meeting scheduled on August 12, 2024.

Thank you for your consideration in this matter. If you have any questions or concerns, please do not hesitate to call.

Sincerely,

VK Civil

A handwritten signature in blue ink, appearing to read 'Jeff M. Gritter'.

Jeffrey M. Gritter, P.E.

JMG/nfb

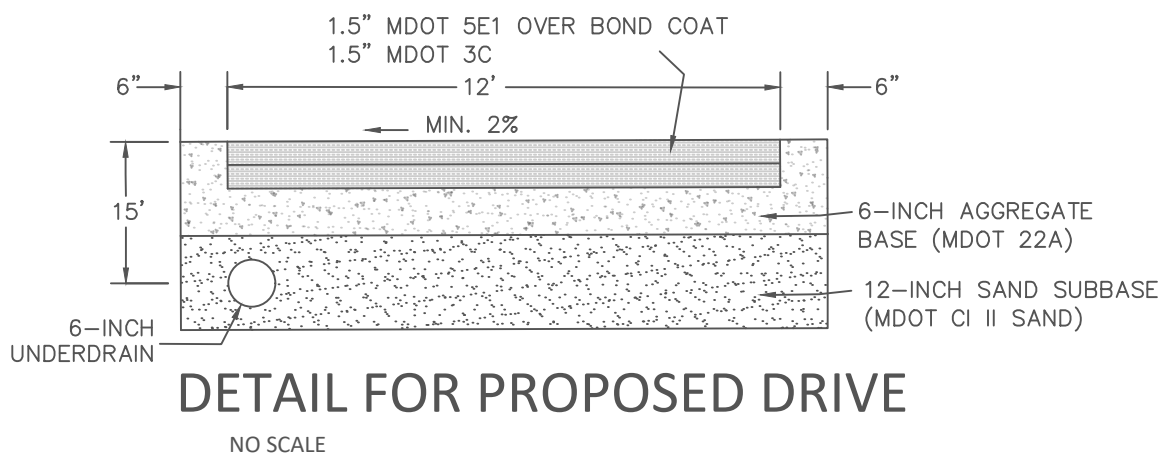
Enclosures

c. Rob De Ward, Supervisor
Michael Brew, Clerk



- GENERAL NOTES:**
1. CONSTRUCTION SHALL BE DONE IN ACCORDANCE WITH CURRENT BYRON-GAINES UTILITY AUTHORITY STANDARD CONSTRUCTION REQUIREMENTS
 2. UTILITIES SHOWN (IF ANY) ARE APPROXIMATE LOCATIONS DERIVED FROM ACTUAL MEASUREMENTS OR AVAILABLE RECORDS. THIS MAP IS NOT TO BE INTERPRETED AS SHOWING EXACT LOCATIONS OR SHOWING ALL UTILITIES IN THE AREA.
 3. NOTE TO CONTRACTORS: THREE WORKING DAYS BEFORE YOU DIG CALL MISS DIG AT 1-800-482-7171 OR 811.
 4. IRRIGATION LINES TO BE INSTALLED WITH 18-INCHES OF COVER IN ALL LOCATIONS

- SESC AND GRADING NOTES:**
1. TOTAL AREA OF DISTURBANCE: 1.91 ACRES
 2. VK CIVIL TO OBTAIN SESC PERMIT.
 3. CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLYING WITH THE SOIL EROSIONS AND SEDIMENTATION CONTROL PERMIT.
 4. ALL TEMPORARY SOIL EROSION CONTROL MEASURES SHALL BE INSTALLED PRIOR TO EARTH MOVING ACTIVITIES
 5. ALL SOIL EROSION CONTROL MEASURES ARE TO BE IN PLACE PRIOR TO THE START OF ANY GRADING
 6. EROSION CONTROL MEASURES SHALL REMAIN IN PLACE UNTIL VEGETATION IS ESTABLISHED
 7. ALL SOIL EROSION AND SEDIMENTATION CONTROL MEASURES SHALL BE INSPECTED BY A CERTIFIED STORM WATER OPERATOR AND MAINTAINED BY CONTRACTOR EVERY 7 DAYS AND AFTER EVERY SIGNIFICANT RAIN EVENT IN ACCORDANCE WITH NPDES PERMIT BY RULE REQUIREMENTS IF APPLICABLE.
 8. ALL DISTURBED NON-PAVED AREAS SHALL BE PERMANENTLY STABILIZED WITH AT LEAST 4" OF TOPSOIL AND SEEDED
 9. CONSTRUCTION ENTRANCE IS OFF RYE GRASS DRIVE. IF MUD, SOIL OR OTHER DEBRIS IS DEPOSITED ON ADJACENT STREETS, ROADS OR OTHER PROPERTY, THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL OF SUCH AT THE END OF EACH WORK DAY OR AS REQUIRED DURING THE WORK DAY.
 10. PREVENT TRACKING OF SOILS OFF SITE. SWEEP PRIVATE DRIVEWAY AND PUBLIC STREETS DAILY IF TRACKING OCCURS
 11. BEST MANAGEMENT PRACTICES WILL BE UTILIZED DURING AND AFTER CONSTRUCTION OF THE PROJECT. MEASURES WILL INCLUDE THE USE OF SILT FENCING, SEEDING AND MULCHING, SEDIMENT INLET FILTERS, COMPACTION AND PAVING. THE OWNER OF THE SUBJECT PARCEL SHALL HAVE THE RESPONSIBILITY TO MAINTAIN THE PERMANENT SOIL EROSION PROTECTION MEASURES.



NO.	DATE	REVISION	BY
1	05/08/2024	PRELIMINARY PATH LAYOUT	NFB

GAINES CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN

DUTTON CEMETERY EXPANSION
PRELIMINARY LAYOUT



Vriesman
& Korhorn

Byron Center, MI
(616) 277-2185
Kalamazoo, MI
(269) 697-7120
www.VKcivil.com

FILE NO.	0933
CHECKED	XXX
Sheet No.	1 OF 1



MEMO

Staff Communication-Action Required

DATE: August 5, 2024
TO: Gaines Charter Township
FROM: Rod Weersing, Township Manager
RE: Deputy Fire Chief of Prevention/Fire Marshall

SUMMARY OF TOPIC:

Earlier this year, the Township Board authorized changing the Fire Inspector position from a part-time to a full-time position. Through staff discussions it was determined that there were two approaches that could be taken to identify candidates. The search could look for an inspector that is starting the credentialing process. Staff ran two postings, the second with a higher starting pay, and made one offer to a qualified candidate that was turned down.

The second approach was to search for a fully credentialed, highly qualified Fire Marshall. While working through the posting process and looking at the amount of work there is currently for this position, it was determined that this may be the better approach. The Fire Chief reached out to several highly qualified individuals and found one that was interested. This individual is well known to the Fire Chief.

The individual being presented to you would fill the role of Deputy Fire Chief of Prevention/Fire Marshall as recommended by the Personnel Committee.

BUDGET ACTION REQUIRED:

NONE

STAFF RECOMMENDATION:

To approve this new hire as recommended by the Personnel Committee.



MEMO

Staff Communication-Action Required

DATE: August 5, 2024
TO: Gaines Charter Township
FROM: Rod Weersing, Township Manager
RE: Karin's Horse Connection – Hearts and Hooves Event

SUMMARY OF TOPIC:

Therapeutic Horse Connection (DBA Karin's Horse Connection) is requesting a special event liquor license for an event on September 21, 2024. The Hearts and Hooves event raises scholarship funds for individuals with special needs and vaulting students to help offset the cost of riding lesson tuition.

The benefit will take place from 5:00PM – 8:00PM. Guests will be served a professionally catered dinner, live music, local craft beer and wine, demonstrations from students, and a special "Running of the Horses" event. The event will also have a live and silent auction. Maps and diagrams, provided by the applicant, are included in this packet.

This will be an adult only event and guest will be required to purchase tickets online (<https://legacyhorses.com/karins-horse-connection/hearts-hooves-scholarship/>). As guests check-in they will receive two (2) drink tickets, which they can redeem at a staffed bar.

The State Liquor Commission will issue the license once they receive approval from the Kent County Sheriff's Department, who requires local governing body approval before they make their determination.

BUDGET ACTION REQUIRED: NONE

STAFF RECOMMENDATION:

Staff recommends the Board approve this special event liquor license request.

Legacy Stables Hearts + Hooves 2024

check in

tent
outside

140'

4 ft wooden wall perimeter

emergency
exit

entrance/
exit

72'

entrance/
exit

Indoor Horseback
Riding Arena

Food - Live + silent auctions -
Live music - Beer + wine -
student Demonstrations

additional pasture
not being used

Barn

entrance

Outdoor Event
Area

"Running of the Horses"
viewing area ~~XXXXXX~~
• continued music and
fellowship

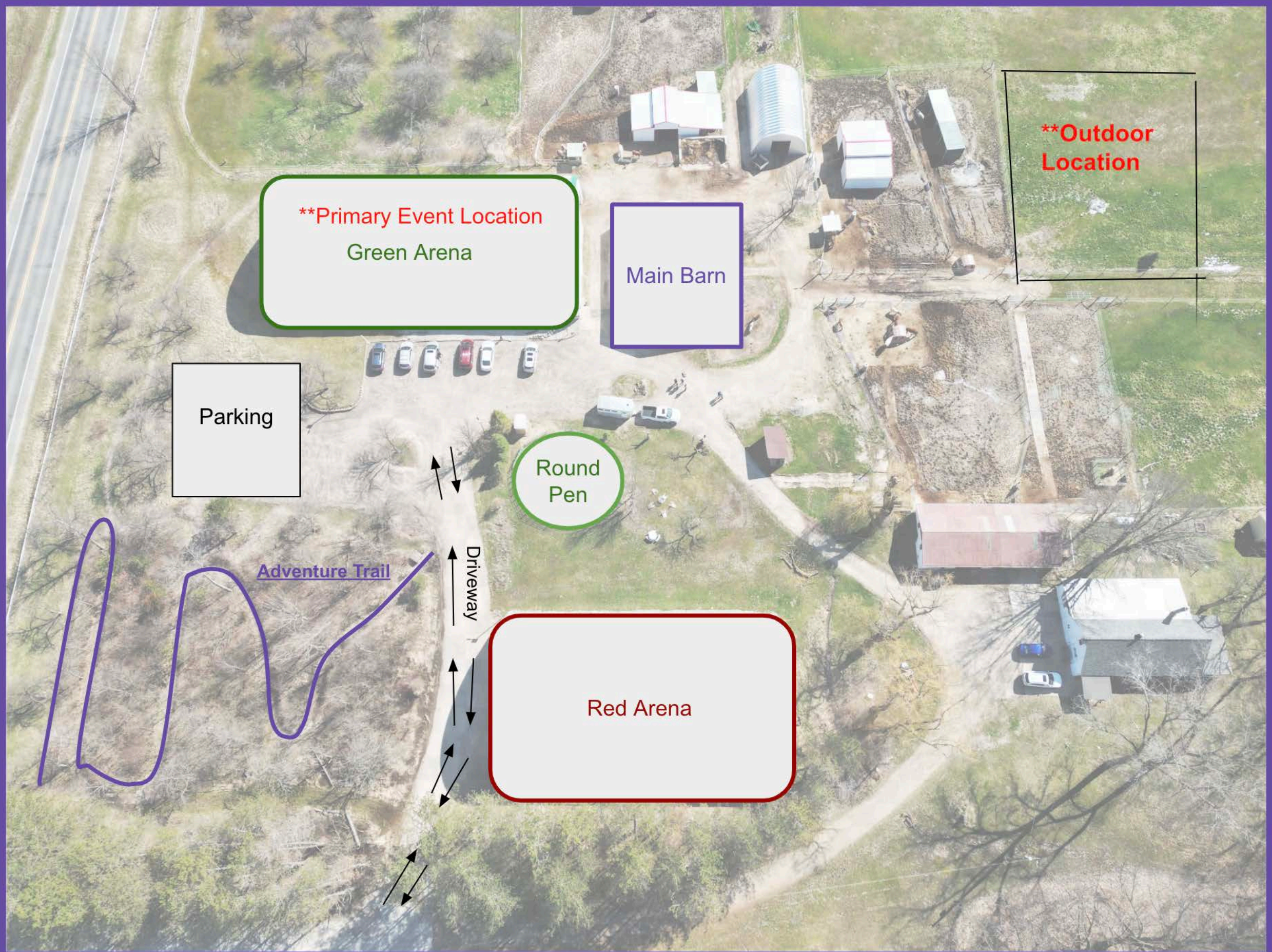
206'

5ft 3 strand pasture fencing

250'

additional pasture
not being used

Hearts & Hooves 2024
outdoor location



****Primary Event Location**
Green Arena

Main Barn

****Outdoor
Location**

Parking

Round
Pen

Adventure Trail

Driveway

Red Arena



Michelle LaJoye-Young
SHERIFF

Bryan Muir
UNDERSHERIFF

**LOCAL GOVERNING BODY
RECOMMENDATION FOR SPECIAL LICENSE**

Applicant Name: _____

Address: _____

To be held at: _____

Date: _____

For the sale of: _____

To the Sheriff of Kent County:

As the governing body of _____,

it is our opinion the issuing of this license would not conflict with any local ordinance and
hereby request your approval.

Signed: _____

Title: _____

Date: _____



MEMO

Staff Communication-Action Required

DATE: August 5, 2024
TO: Gaines Charter Township
FROM: Rod Weersing, Township Manager
RE: Aura Identity & Fraud Protection

SUMMARY OF TOPIC:

There have recently been many identity and fraud attacks on municipal employees with the biggest targets being clerks and their staff. With this in mind, the Personnel Committee reviewed a couple of different options for identity theft and fraud protection. The Committee decided that they liked what Aura, a MefLife company, had to offer.

Aura has several different plan options available. The Personnel Committee is recommending the Employer Paid Protection Plus Family plan. The biggest benefit of this plan is that it monitors all three of the major credit bureaus for fraud. Aura would then be offered to Township full-time staff and Board members as an additional benefit. With Aura, there is a flat fee of \$5,000 that covers up to 49 employees.

BUDGET ACTION REQUIRED:

None – this would be a 2025 budget item.

STAFF RECOMMENDATION:

Staff recommends that this be offered to the Staff benefits package.

Your employees do everything online, we help them do it more safely.

MetLife's Identity and Fraud Protection Powered by Aura helps protect your employees from fraud and online threats with features in one place and a consistent experience across web and an easy-to-use app.

By offering this solution, small businesses help protect their employees.

Identity Theft Protection - Monitors personal info, accounts, and online reputation and sends alerts if we detect threats. Automatically requests removal of information found online to help keep it out of the hands of thieves and spammers.

Financial Fraud Protection - Helps keep money and assets safe by monitoring credit, financial accounts, and property titles and sends alerts if suspicious changes are detected.

Privacy & Device Protection - Shop, bank, and connect online more securely and privately with intelligent safety tools that help protect passwords, devices, and WiFi connections from hackers.

Service and Support - 24/7/365 100% US-based customer care.

Employer Paid (Up to 49 Employees)

Group Size	Annual Pricing*
Protection: EE / Family	\$2,000 / \$3,500
Protection Plus: EE / Family	\$3,000 / \$5,000

Includes 20% broker commissions and 3-year rate guarantee.

Employee Buy Up Options

Plans	Costs
Protection Family	\$9.45
Protection Plus Individual	\$7.45
Protection Plus Family	\$15.45



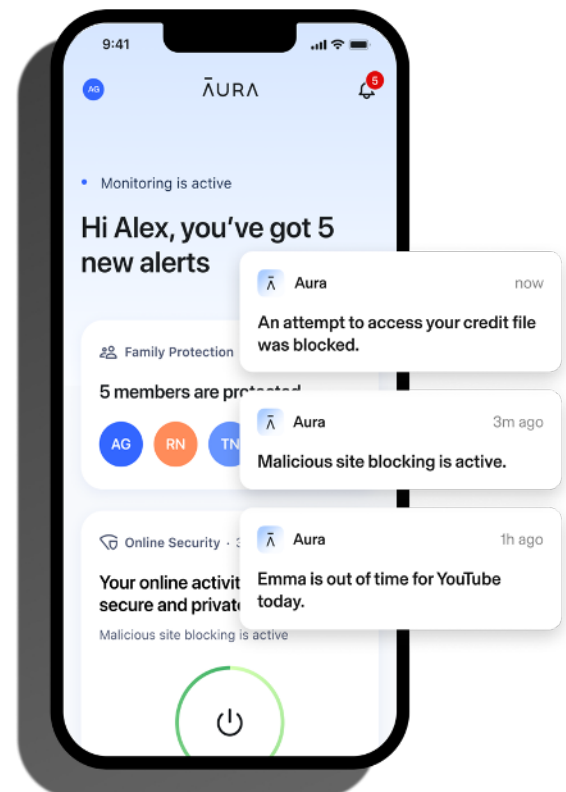
1 in 3
Americans have experienced identity theft¹



90%
of employees report being more invested in their company's cybersecurity when enrolled in a digital protection service²



Inc. Best in Business
Security 2022



We make it easy and affordable to offer Identity & Fraud Protection.

- The MetLife and Aura partnership is uniquely designed to offer administration simplicity with one vendor, one file, one bill
- We integrate with all key HR tech and ben admin platforms for ease of implementation
- MetLife single account team support across all products with signature high-touch service
- Dedicated employee engagement and communication experts to maximize participation
- Employer paid or voluntary tiered plan options available to meet your specific employee needs

1. 30+ Identity Theft Statistics for 2022 (explodingtopics.com)

2. Mystery Shopper Study from Ath Power Consulting, October 2022. ath Power Consulting was compensated by Aura to conduct this study.

3. Aura Family Protection Market Study, July 2022

4. Ranked #1 by Security.Org and IdentityProtectionReview.com. They may be compensated as a marketing affiliate of Aura, but their ratings are all their own.

5. The score you receive with Aura is provided for educational purposes to help you understand your credit. It is calculated using the information contained in your Equifax credit file. Lenders use many different credit scoring systems, and the score you receive with Aura is not the same score used by lenders to evaluate your credit.

6. As a component of becoming an Aura Plan member, Consumers receive identity theft insurance through a group policy issued to Aura which is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company, which is not an affiliate or subsidiary of MetLife. Checking & Savings Cash Recovery and 401(K) & HSA Cash Recovery are part of and not in addition to the Expense Reimbursement limit of liability. The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions

7. Coming in 2023

No one can prevent all identity theft or monitor all transactions effectively.

Aura is a product of Aura Sub, LLC. Aura Sub, LLC, is not affiliated with MetLife, and the services and benefits they provide are separate and apart from any MetLife product.

Financial Fraud Protection	Protection	Protection Plus
Credit Monitoring & Alerts	1 Bureau	3 Bureau
Annual Credit Report	1 Bureau	3 Bureau
Monthly Credit Score Tracker ⁵	✓	✓
In-Platform Credit Dispute	✓	✓
Credit, Bank & Utility Account Freeze Assistance	✓	✓
Home & Vehicle Title Monitoring	✓	✓
Financial Account Opening & Takeover Monitoring	✓	✓
Financial Transaction Monitoring	✓	✓
High-Risk Transaction Alerts	✓	✓
Utility Account Monitoring	✓	✓
PayDay/Specialty Loan Block	✓	✓
Experian Credit Lock		✓
Credit Score Simulator		✓
Identity Theft Protection	Protection	Protection Plus
Privacy Assistant	✓	✓
Dark Web Monitoring	✓	✓
Smart Vault	✓	✓
SSN & Identity Authentication Alerts	✓	✓
Criminal, Court & Public Records Monitoring	✓	✓
USPS Address Monitoring	✓	✓
Social Media Monitoring & Takeover Alerts		✓
Gamertag Monitoring		✓
Social Media Privacy Checkup ⁷		✓
Privacy & Device Protection	Protection	Protection Plus
Password Manager & Automated Password Change	✓	✓
Email Alias	✓	✓
Safe Web Browsing	✓	✓
IP Address Monitoring	✓	✓
Wi-Fi Security/VPN	2 Devices	Unlimited Devices
Antivirus	2 Devices	Unlimited Devices
AI-Powered Call & Text Screening ⁷		✓
Family Safety (Family Plans Only, Unlimited #of Children Covered)	Protection	Protection Plus
Parental Controls	✓	✓
Child Cyberbullying Protection	✓	✓
3-Bureau Child Credit Freeze Wizard	✓	✓
Child SSN Monitoring & Alerts	✓	✓
Sex Offender Geo Alerts	✓	✓
Secure Family Onboarding	✓	✓
Family Sharing ⁷	✓	✓
Child Online Safety Scan ⁷	✓	✓
Unrestricted Family Definition	✓	✓
Services and Support	Protection	Protection Plus
\$5M Insurance Policy per Enrolled Adult ⁶		
401K & HSA - Senior & deceased family member identity theft - Home title identity theft - Cyber extortion/ ransomware	✓	✓
Lost Wallet Protection with \$500 Emergency Cash	✓	✓
24/7/365 100% US-based Customer Care	✓	✓
White Glove Fraud Resolution Services	✓	✓
Restoration Services for Pre-Existing Fraud Events	✓	✓
Mobile App (iOS & Android)	✓	✓
Aura Account Security (2FA)	✓	✓



Contact your benefits broker or MetLife representative today.

Scan to learn more or visit

<https://www.metlife.com/identity-and-fraud-protection/>

MetLife Consumer Services, Inc. New York, NY

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L0123028343[exp0125][All States][DC, GU, MP, PR, VI]

American Rescue Plan
Grant Funding Activity

12.31.2021	All Funds to be used or allocated						
12.31.2021	All Funds must be expended						
1.1.2022	Unspent funds to be returned						
Date	Item	Amount	Obligated Funds	Comments	Disbursed Funds	Ref #	
7.12.2021	Board approved to accept funds						
11.1.2021	Lost Revenue Calculator			Sigfried Crandall completed Calculuator -34,939.00			
12.15.2021	Received 1/2 ARPA Funding	\$ 1,431,081.0		Note* Invested in KC Pool			
12.13.2021	DFD Engine 67 Replacement Halt Fire		\$ 250,000.00	Public Safety Total cost of \$821,705.00	\$ 250,000.00	32816	
1.28.2022	Additional Funds Received	\$ 5,760.81		Other units refused funds to KC Pool			
3.15.2022	Board Approved to accept grant	\$ -		As all loss revenue.			
4.11.2022	Reported award as revenue loss						
6.29.2022	Second Tranche of grant funds	\$ 1,436,809.1		Invested into KC Pool			
3.9.2022	Picnic Tables, Chairs & Waste Baskets		\$ 8,063.61	Parks Improvements - Approved by Board, March 2023	\$ 8,063.61	50616	
2023 Budget	Approved in 2023 Budget		\$ 440,000.00	Public Safety	\$ 440,000.00	50616	
			\$ 170,880.00	Streets & Sidewalks Brewer Park to PWP on 84th Street			
	Redirected from Brewer Park		\$ (170,880.00)	Redirected to Parking Lot paving - March 2024 Board			
2.13.2022	Additional Road Repairs \$75,000		\$ 25,000.00	Streets & Sidewalks Approved by Board February, 2023 only \$25,000 used to avoid a single audit for 2023	\$ 25,000.00	50617	
2024	Presented in 2024 Budget		\$ 340,000.00	Public Safety			
	Presented in 2024 Budget for \$193,815		\$ 193,815.00	Streets & Sidewalks Hanna Lake Sidewalk			
				Vriesman & Korhorn 8.11.2023 Inv. #13295	\$ 6,047.00		
				Vriesman & Korhorn 9.11.2023 Inv. #13500	\$ 4,827.80		
				Vriesman & Korhorn 11.1.2023 Inv. 1377.	\$ 1,314.00		
				Vriesman & Korhorn 12.4.2023 Inv. 1389.	\$ 5,494.50		
				Vriesman & Korhorn 1.28.2024 Inv. 1401.	\$ 1,033.50		
					\$ 18,716.80		
3.11.2022	#1011 Cutlerville Fire Truck		\$ 1,200,000.00	Delivery date March of 2025 approved by Board March 2024 Total Cost \$1,711,417.00			
3.11.2022	Reith Reily		\$ 116,765.10	Parking Lot Paving - Gaines lot only Approved March 2022 original quote \$ 107,265.00	\$ 116,765.10	33667	
4.20.2022		\$ 2,873,651.0	\$ 2,573,643.7		\$ 858,545.6		
	Allocated	\$ 2,573,643.7					
	To Be Allocated by 12/31/2024	\$ 300,007.2					
7.22.2022	Workshop	\$ (200,000.00)		2025 Budget for Public Safety			
		\$ (50,000.00)		2025 Additional Road Repairs			



MEMO

Staff Communication-Action Required

DATE: August 5, 2024
TO: Gaines Charter Township
FROM: Rod Weersing, Township Manager
RE: Setting FY 2025 Public Safety Special Assessment

SUMMARY OF TOPIC:

Per State law, special assessments are required to be set annually by holding a public hearing. During the public hearing, staff will present the estimated annual costs for public safety services and the amount to be levied via the special assessment to cover all or a portion of such services.

Per the establishment of the Special Assessment District, the Township put a requirement upon itself to hold that public hearing every year by the end of September.

The public hearing notice will be published in the Sun and News and does not require individual mailings.

FINANCIAL IMPACT:

The public hearing will set the Special Assessment Rate for 2025

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

Staff recommends the Board set a public hearing date of September 09, 2024 for the purpose of setting the Public Safety Special Assessment rate for the 2025 fiscal year.